

# ADDERBURY PARISH COUNCIL

## MINUTES OF THE MEETING HELD AT THE CHURCH HOUSE, HIGH STREET, ADDERBURY ON TUESDAY 11 JUNE 2019 AT 7.30PM

**PRESENT:** Chairman Councillor Martin Rye; Councillors Diane Bratt and Ann Lyons.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer), Councillor Keith Mitchell, Vice-Chairman of the Parish Council and Councillor Garrad Millier, observer.

**APOLOGIES:** Councillor Victoria Head submitted her apologies because she had another appointment, the apologies were accepted and the absence authorised.

**1/19 APPOINTMENT OF CHAIRMAN 2019/2020** – Councillor Martin Rye asked for nominations for the position of Chairman for 2019/2020.

Councillor Diane Bratt nominated Councillor Martin Rye as Chairman and this was seconded by Councillor Ann Lyons.

**Resolved** that Councillor Martin Rye be appointed as Chairman for 2019/2020.

**2/19 APPOINTMENT OF VICE-CHAIRMAN 2019/2020** – The Chairman asked for nominations for the position of Vice-Chairman for 2019/2020.

Councillor Martin Rye nominated Councillor Victoria Head as Vice-Chairman and this was seconded by Councillor Ann Lyons.

**Resolved** that Councillor Victoria Head be appointed as Vice-Chairman for 2019/2020.

**3/19 DECLARATIONS OF INTEREST** - There were no declarations of interest.

**4/19 MINUTES** - The minutes of the meeting held on 1 March 2019 were taken as read, duly adopted and signed by the Chairman.

**Resolved** that the minutes of the meeting held on 1 March 2019 be approved.

**5/19 MATTERS ARISING FROM THE MINUTES OF 1 MARCH 2019** – There were no matters arising.

**6/19 PUBLIC AND PRESS**

**Resolved** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minute numbered 7/19 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

**7/19 STAFFING MATTERS** – The Chairman reported that the complaint which had been received would not be discussed by the Committee. The Parish Council's Disciplinary and Grievance Arrangements stated that an Investigator should be appointed and their report submitted to the Staffing Committee for consideration, within 20 working days of the appointment. The deadline for the submission of the report was 9 July 2019.

**Resolved** that:

- 1) the report be noted; and
- 2) Councillor Garrad Millier be appointed to carry out an investigation into the complaint. **Action GM**