

ADDERBURY PARISH COUNCIL

TUESDAY 30 JULY 2019

Clerk & Responsible Financial Officer
Theresa Goss
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This is a summary of the decisions and not the formal minutes of the meeting of Adderbury Parish Council held on 30 July 2019.

If you require further information on the meeting, please contact the Clerk to the Parish Council, Theresa Goss on 01295 710965, during normal office hours.

PRESENT: Chairman Councillor Diane Bratt; Councillors Sheila August, Steven Cox, Rod Head, Vicky Head, Sue Jelfs, Ann Lyons, Garrad Millier, Keith Mitchell, Martin Rye and Laura Walker.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer), Trish Fennell, County Councillor Arash Fatemian, District Councillor Andrew McHugh and two members of the public.

SUMMARY OF DECISIONS

1. **Welcome** – The Chairman welcomed everyone to the meeting in particular Laura Walker as it was her first meeting. The Chairman also advised on the procedure for the recording of meetings.
2. **Apologies for absence** – Parish Councillor Andy Millard and District Councillors Mike Bishop and Christine Heath.
3. **Declarations of Interest** – All Councillors as Trustees of the Lucy Plackett Playing Field. Other interests would be detailed in the minutes.
4. **Minutes & Matters Arising** – The minutes of the meeting held on 25 June 2019 were approved. No matters arising.
5. **Chairman's Announcements**
 - Thanks to Margaret Halstead for the lovely arrangement of wild flowers from The Rise, which she displayed in St Mary's Church for Andrew Barnes' funeral and Memorial Service.
 - Fallen tree at Adderbury Lakes had now been cleared by Rural Works.
 - There had been a recent closure of Adderbury Lakes due an incident of dead fish and the Environment Agency had been involved, but it was unclear exactly what had happened. Thanks were passed to Rick Atkinson and Nigel Claxton for clearing up the fish and Mr Atkinson had also been visiting the Lakes nearly every day for about fortnight to monitor the situation.
 - The amenity area in Griffin Close was in a poor state and Cherwell District Council would be carrying out the necessary maintenance.
 - There had been issues with the grass cutting on Milton Road and Rawlins Close but these had been addressed by Thomas Fox Landscaping.
 - Thanks were passed to the gentleman who regularly picked up litter in the village and he wished to remain anonymous.
 - The wall around the Adderbury Court amenity area had been repaired.
 - Thanks were passed to Councillor Martin Rye and the volunteers who painted the gateways on Milton Road and Berry Hill Road. All of the gateways at the entrances to the village have now been painted.
 - Following his resignation as a Member of the Adderbury Lakes Management Committee, Peter Waite was thanked for all of his hard work.
 - The Chairman asked whether anyone would attend the Rural Community Forum meeting on 3 September 2019. This meeting was to promote joint working between the Parish Council, Thames Valley Police and

the emergency services.

6. **Open Forum** – One resident addressed the Parish Council and further details were in the minutes.
7. **Reports from County and District Councillors** – County Councillor Arash Fatemian and District Councillor Andrew McHugh gave reports.
8. **Planning**
 - i) Planning Applications - The planning applications considered by the Parish Council since the last meeting were noted and comments approved.
 - ii) Results of Planning Applications - The results of planning applications determined by Cherwell District Council's Planning Committee were noted.
 - iii) Planning Application 18/00220/F – The Chairman and Clerk were authorised to continue to progress the discharging of condition 5, progressing of the preparation of the pitch area and the management of the land and the Chairman, Clerk and Vice-Chairman were also authorised to continue working with the Architect to progress the planning application for phase 2 of the project.
 - iv) Planning Application 19/01047/OUT - Hallam Land Management Ltd, Land North East of Oxford Road West of Oxford Canal and East of Bankside Banbury – Objection.
9. **Village Matters**
 - i) FOCAL – Noted.
 - ii) Working for Adderbury Community (WFAC) – Noted.
 - iii) Noticeboards - The noticeboards which are not owned by the Parish Council, and do not appear to be owned, will be included in the Parish Council's Asset Register and be maintained by the Parish Council.
 - iv) Nature Reserve at the Railway Embankment – Deferred.
 - v) Railway Embankment Bridge - Martin Walker from Wellen Ltd be requested to assess the required work to the parapet.
10. **Parish Council Matters**
 - i) Committee Minutes – The minutes of the meeting of the Environment Committee held on Wednesday 24 July 2019 were noted and the recommendations approved.

The minutes of the meeting of the Staffing Committee held on Thursday 18 July 2019 were deferred to the next meeting of the Parish Council.
 - ii) Councillors Training Courses – Noted.
 - iii) Parish Council Surgeries – Two residents attended and their concerns had been reported to the County Council. More details in the minutes.
 - iv) Health and Safety
 - The Rise play area – No issues, except a loose nut and bolt on one item. Councillor Rod Head agreed to look at this.
 - Lucy Plackett Playing Field/play area – No issues, except a report of dog mess in the play area.
 - Adderbury Lakes – No issues, in addition to those reported earlier with regard to the dead fish and fallen tree.

11. **Finance**

- i) Accounts for Payment – The accounts for payment were approved.
 - ii) Bank Reconciliation and Financial Report – Noted.
 - iii) Budget Monitoring April to July 2019 – Noted
12. **Correspondence** – None.

The Lucy Jane Plackett Charity
(No items)

13. **Public and Press** – The press and public were excluded for item 14.
14. **The Leys** - The registration of Parish Council land be progressed with a solicitor; the Clerk to send Bower and Bailey a copy of the Parish Council's conveyance with a suitably worded email in response to their letter; the Chairman, Vice-Chairman and Clerk be authorised to meet with Bower and Bailey to discuss the matter if necessary, or make further responses if necessary; and a solicitor be instructed to assist with the negotiations, if the Chairman, Vice-Chairman and Clerk feel it is necessary.
15. **Meeting Dates** - Future meeting dates are as follows and would commence at 7.30pm at the Church House, Adderbury, unless stated otherwise:
- No meeting in August 2019
 - 10 September 2019
 - 29 October 2019
 - 26 November 2019
 - No meeting in December 2019
 - 14 January 2020
 - 25 February 2020
 - 31 March 2020
 - 28 April 2020
 - 26 May 2020
16. **Items for the Next Agenda (Items of Information Only)**
- Registration of Parish Council Land
 - Railway Embankment Nature Reserve