

ADDERBURY PARISH COUNCIL

TUESDAY 29 OCTOBER 2019

Clerk & Responsible Financial Officer
Theresa Goss
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This is a summary of the decisions and not the formal minutes of the meeting of Adderbury Parish Council held on 29 October 2019.

If you require further information on the meeting, please contact the Clerk to the Parish Council, Theresa Goss on 01295 710965, during normal office hours.

PRESENT: Chairman Councillor Diane Bratt; Councillors Steven Cox, Sue Jelfs, Andy Millard, Garrad Millier, Keith Mitchell, Martin Rye and Laura Walker.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer), District Councillor Christine Heath, Trish Fennell and ten members of the public.

SUMMARY OF DECISIONS

1. **Welcome** – The Chairman welcomed everyone to the meeting, especially Councillor Andy Millard as it was his first meeting of the Parish Council.

The Chairman also advised on the procedure for the recording of meetings.
2. **Apologies for absence** – Parish Councillors Sheila August, Rod Head and Ann Lyons and District Councillor Mike Bishop.
3. **Declarations of Interest** – All Councillors as Trustees of the Lucy Plackett Playing Field.
4. **Minutes & Matters Arising** – The minutes of the meeting held on 10 September 2019 were approved. No matters arising.
5. **Chairman's Announcements**
 - Snow Wardens – Councillors Laura Walker and Andy Millard agreed to lead on the Snow Warden project.
 - Parish Liaison Meeting – 13 November 2019 at Bodicote House and Councillors Diane Bratt and Ann Lyons would attend.
 - Bus to Banbury Business Park – This would be followed up with the County Council and Stagecoach.
 - FOSMA – Councillor Garrad Millier agreed to be the Parish Council representative on FOSMA.
 - Village Shop – A letter be sent to the agent to establish whether progress was being made with regard to letting the shop.
 - Remembrance Sunday – A wreath would be laid annually, by the Chairman or another Councillor.
6. **Open Forum** – A resident addressed the Parish Council and details would be in the minutes.
7. **Reports from County and District Councillors** – There was no report from the County Councillor. District Councillor Christine Heath addressed the Parish Council on planning matters.
8. **Planning**
 - i) Planning Applications - The planning applications considered by the Parish Council since the last meeting were noted and comments approved.

- ii) Results of Planning Applications - The results of planning applications determined by Cherwell District Council's Planning Committee were noted.
- iii) Planning Application 18/00220/F – The project would be progressed, a planning application would be submitted to Cherwell District Council and Section 106 funds would be used for the traffic survey and ecology study.
- iv) 19/00963/OUT, Hollins Strategic Land LLP, OS Parcel 9100 Adjoining and East of Last House Adjoining and North Of, Berry Hill Road, Adderbury – To consider the resubmission of outline application 17/02394/OUT for permission for up to 40 dwellings with associated landscaping, open space and vehicular access off Berry Hill Road (all matters reserved other than access) – Objection.

9. Village Matters

- i) FOCAL – Noted.
- ii) Working for Adderbury Community (WFAC) – Noted and discussions with a view to amend the Constitution would begin.
- iii) Memorial for Andrew Barnes – Deferred to a later date.
- iv) Railway Embankment Bridge – Deferred until report received from Wellen Ltd.
- v) Dog Waste Bins – Dog waste bin be purchased for Adderbury Lakes and Councillors will advise the Clerk on suitable locations for a new bin in Kemps Road/The Crescent.
- vi) Street Naming – Additional names approved and a note be included in Contact.
- vii) Forest Schools – Noted.
- viii) Street Lighting – Clarify details with OCC with regard to switching off street lights in the whole of the village and consult with residents.
- ix) Benches in the Village – Councillors to check benches in their area of responsibility and report to Councillor Andy Millard.
- x) VE Celebrations – 8 May 2020 – Liaise with Jackie Head, PCC and Royal British Legion.
- xi) Grass Cutting in the Village – Areas will be removed from the grass cutting contract to encourage biodiversity and residents in the village be advised and encouraged to suggest other areas.

10. Parish Council Matters

- i) Co-option – Rhys Owens was co-opted onto the Parish Council.
- ii) Committee Minutes – The minutes of the meeting of the Environment Committee held on Tuesday 8 October 2019 were noted and the recommendations approved. The purchase of a Sentinel camera was approved. The traffic calming proposals and funding, were approved.

The minutes of the meeting of the Staffing Committee held on Thursday 18 July 2019 were noted and recommendations were approved.

- iii) Appointment of Councillors to Committees – Detailed in the minutes.
- iv) Councillors Training Courses – Noted.
- v) Parish Council Surgeries – One resident attended and reported that the gate from The Leys to the Lucy Plackett was in a poor state.

- vi) Health and Safety
- The Rise play area – No issues.
 - Lucy Plackett Playing Field/play area – No issues.
 - Adderbury Lakes – No issues.
- vii) Registration of Parish Council Land – Noted.
11. **Finance**
- i) Accounts for Payment – The accounts for payment were approved.
- ii) Bank Reconciliation and Financial Report – Noted.
- iii) External Auditor's Report 2018/2019 – Noted.
12. **Correspondence** – Issue raised with regard to the overgrowth into Sor Brook, which is the responsibility of the owner of Sor Brook House. A letter would be sent.

The Lucy Jane Plackett Charity
(No items)

13. **Repair of Play Equipment** – The quote from Playdale be accepted.
14. **Party in the Park 2020** - The request to use the playing field for the Party in the Park on Saturday 13 June 2020 was approved.
15. **Running Club Event 2020** - The request to use the playing field for the Running Club event on Sunday 20 September 2020, be approved.
16. **Public and Press** – The press and public were excluded for items 17 & 18
17. **Adderbury Lakes** – The quote was approved from Vaughan Lewis Windrush AEC Ltd for a management plan to include an initial site visit to investigate state of Adderbury Lakes and produce a written report recommending action required to clear weed and Advice on follow up plan and restocking with fish.
The quote from Rural Works for the removal of a fallen Ash tree limb from the lower lake was approved.
18. **The Leys** – Noted and Spratt Endicott be instructed to write to the Land Registry.
19. **Meeting Dates** - Future meeting dates are as follows and would commence at 7.30pm at the Church House, Adderbury, unless stated otherwise:
- 26 November 2019
 - No meeting in December 2019
 - 14 January 2020
 - 25 February 2020
 - 31 March 2020
 - 28 April 2020
 - 26 May 2020
20. **Items for the Next Agenda (Items of Information Only)**
- Walled Garden Allotments - To agree the rent for 2020/2021
 - Burial Fees for 2020/2021