

ADDERBURY PARISH COUNCIL

TUESDAY 26 NOVEMBER 2019

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

01295 710965
adderburypc@hotmail.com
www.adderburypc.co.uk

This is a summary of the decisions and not the formal minutes of the meeting of Adderbury Parish Council held on 26 November 2019.

If you require further information on the meeting, please contact the Clerk to the Parish Council, Theresa Goss on 01295 710965, during normal office hours.

PRESENT: Chairman Councillor Diane Bratt; Councillors Sheila August, Steven Cox, Rod Head, Sue Jelfs, Ann Lyons, Garrad Millier and Martin Rye.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer), County Councillor Arash Fatemian, District Councillor Andrew McHugh and Trish Fennell.

SUMMARY OF DECISIONS

1. **Welcome** – The Chairman welcomed everyone to the meeting.

The Chairman also advised on the procedure for the recording of meetings.
2. **Apologies for absence** – Parish Councillors Andy Millard, Keith Mitchell and Laura Walker and District Councillors Christine Heath and Mike Bishop.

Parish Councillor Rhys Owens was not present.
3. **Declarations of Interest** – All Councillors as Trustees of the Lucy Plackett Playing Field.
4. **Minutes & Matters Arising** – The minutes of the meeting held on 29 October 2019 were approved. No matters arising.
5. **Chairman's Announcements**
 - Flooding in the village – Councillors Steven Cox and Ann Lyons were thanked for all their work during the recent poor weather.
 - Village shop – Would be opening towards the end of the week.
 - Cherwell District Council's Parish Liaison Meeting held on 13 November 2019 – The Chairman and Councillor Ann Lyons had attended the meeting.
 - Rural Community Forum being held on 4 December 2019 at Deddington Fire Station – Councillor Rod Head would attend.
 - Budget Working Group Meeting being held on 5 December 2019 – Noted.
6. **Open Forum** – No residents in attendance.
7. **Reports from County and District Councillors** – Reports from County Councillor Arash Fatemian and District Councillor Andrew McHugh would be detailed in the minutes.
8. **Planning**
 - i) Planning Applications - The planning applications considered by the Parish Council since the last meeting were noted and comments approved.

- ii) Results of Planning Applications - The results of planning applications determined by Cherwell District Council's Planning Committee were noted.
- iii) Planning Application 18/00220/F – The Chairman and Clerk be authorised to continue progressing of the pitch area and continue the management of the land; the Chairman, Clerk and Vice-Chairman be authorised to continue working with the Architect to progress the Planning Application for Phase 2 of the project; and the payment for the planning application of £3028.00 be funded from Section 106 funds.
- iv) Hollins Strategic LLP – Offer to meet declined, but CDC would be asked to include the Parish Council in discussions relating to community benefits. The Parish Council's objection was confirmed.

9. **Village Matters**

- i) FOCAL – Noted.
- ii) Working for Adderbury Community (WFAC) – Noted and Jackie Head was thanked for all her work on WFAC as Chairman of the Committee and also as Vice-Chairman previously.
- iv) Railway Embankment Bridge – No action be taken at this time.
- v) LAP/LEAP/Community Areas, Adderbury Fields – Decision deferred and the Chairman and Councillor Steven Cox to attend the site meeting with Cherwell District Council and David Wilson Homes.
- vi) Snow Wardens – Noted.
- vii) Biodiversity Project – Areas in the village as detailed in the minutes, be included in the biodiversity project.

10. **Parish Council Matters**

- i) Committee Minutes – The minutes of the meeting of the Environment Committee held on Tuesday 19 November 2019 were noted and the recommendations approved.
- ii) Councillors Training Courses – Noted.
- iii) Parish Council Surgeries – No residents attended.
- iv) Health and Safety
 - The Rise play area – Swing seat needed to be repaired.
 - Lucy Plackett Playing Field/play area – No issues.
 - Adderbury Lakes – No issues, the fallen branch of a tree had been removed.
- vii) Annual Parish Meeting (APM) 9 April 2020 – Councillors to make suggestions of a speaker and/or format for the meeting.

11. **Finance**

- i) Accounts for Payment – The accounts for payment were approved.
- ii) Bank Reconciliation and Financial Report – Noted.
- iii) Walled Garden Allotments Rent for 2020/2021 – Increased to £29.00 for 2020/2021.
- iv) Burial Fees for 2020/2021 – Increased by 3% and no fee for burials for those 17 years and under as these costs would be claimed from the Children's Funeral Fund.

- 12. **Correspondence** – Letter from CDC to advise that the telephone kiosk on Twyford Gardens would be removed.

The Lucy Jane Plackett Charity
(One item)

13. **Public and Press** – The press and public were excluded for items 14, 15 & 16.
14. **Pavilion and Playing Field Lease** – The lease be renewed for two years.
15. **Grass Cutting and Maintenance Contracts 2020/2021** – Thomas Fox Landscaping be awarded the contract for grass cutting in the village areas and grass verges; Green Scythe Ltd be awarded the contract for the grass cutting on the Lucy Plackett Play Field and the play area; Rascal Horticultural Services be awarded the contract for the allotment and cemetery maintenance and Design Grow be awarded the contract for the maintenance at Adderbury Lakes.
16. **The Leys** – Noted.
17. **Meeting Dates** - Future meeting dates are as follows and would commence at 7.30pm at the Church House, Adderbury, unless stated otherwise:
 - No meeting in December 2019
 - 14 January 2020
 - 25 February 2020
 - 31 March 2020
 - 9 April 2020 (Annual Parish Meeting, Methodist Hall)
 - 21 April 2020
 - 26 May 2020
18. **Items for the Next Agenda (Items of Information Only)**
 - Annual Parish Meeting (APM) 9 April 2020
 - Budget & Precept for 2020/2021