

ADDERBURY PARISH COUNCIL

TUESDAY 26 MARCH 2019

Clerk & Responsible Financial Officer
Theresa Goss
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This is a summary of the decisions and not the formal minutes of the Meeting of Adderbury Parish Council held on 26 March 2019.

If you require further information on the meeting, please contact the Clerk to the Parish Council, Theresa Goss on 01295 710965, during normal office hours.

PRESENT: Chairman Councillor Diane Bratt; Councillors Colin Astley, Sheila August, Tony Gill, Rod Head, Vicky Head, Sue Jelfs, Ann Lyons, Garrad Millier, Keith Mitchell and Martin Rye.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer) and six members of the public.

SUMMARY OF DECISIONS

1. **Welcome** – The Chairman welcomed everyone to the meeting and advised on the procedure for the recording of meetings.
2. **Apologies for absence** – Parish Councillor Steven Cox, Trish Fennell and District Councillors Christine Heath, Mike Bishop and Andrew McHugh.
3. **Declarations of Interest** – All Councillors as Trustees of the Lucy Plackett Playing Field. Other interests would be detailed in the minutes.
4. **Minutes & Matters Arising** – The minutes of the meeting held on 26 February 2019 be approved, with minor amendments.
5. **Chairman's Announcements**
 - Vandalism at the Lucy Plackett had been reported to Thames Valley Police.
 - Anonymous correspondence sent to the Parish Council would not be responded to and threatening emails would continue to be reported to Thames Valley Police.
 - Celebration Tea Party on 13 April 2019.
 - Day of Dance 27 April 2019 – Volunteers were required to marshal the road closure, from 11am to 6pm. Councillors Diane Bratt and Martin Rye would arrange collection of the signage.
6. **Open Forum** – One resident addressed the Parish Council and further information would be available in the minutes.
7. **Reports from County and District Councillors** – There was no report from the County and District Councillors.
8. **Planning**
 - i) Planning Applications - The planning applications considered by the Parish Council since the last meeting were noted.
 - ii) Results of Planning Applications - The results of planning applications determined by Cherwell District Council's Planning Committee were noted.

- iii) Planning Application 18/00220/F – The status of previous planning applications on this land would be clarified with Cherwell District Council. The Chairman and Clerk were authorised to continue to progress the discharging of conditions 5, progressing of the pitch area and continue the management of the land.

9. **Village Matters**

- i) FOCAL – Report noted.
- ii) Working for Adderbury Community (WFAC) – Report was noted, Councillor Victoria Head was appointed as a Parish Council Trustee and the Adderbury News statement was approved, with minor amendments.
- iii) Annual Parish Meeting 16 April 2019 – District Councillor Andrew McHugh would be attending the APM to give a presentation on his health and well-being role. There would also be presentations from the Environment Committee about traffic calming and from the WFAC.

10. **Parish Council Matters**

- i) Committee Minutes – The minutes of the Environment Committee held on 19 March 2019 were noted and the recommendations were approved.

The information and update provided in the Executive Summary relating to traffic calming were noted and the recommendations were approved.

The minutes of the Staffing Committee held on Friday 1 March 2019 were noted and approved.

- ii) Communications of the Parish Council – Parish Council deprecates the ignoring of Standing Orders and calls on all members to abide by them.
- iii) Response to WARA on Traffic Calming – The response was approved with amendments and it would be forwarded to 'West Adderbury Residents' Association'.
- iv) Strategic Plan 2018 – 2021 – Noted.
- v) Councillors Training Courses – Noted.
- vi) Parish Council Surgeries – No residents attended the Surgery on 2 March 2019.
- vii) Health and Safety
 - The Rise play area – No issues
 - Lucy Plackett Playing Field/play area – Vandalism in the playing field was reported and a letter of thanks would be sent to Mr Herbert for helping to clean up the mess the following day.
 - Adderbury Lakes – No issues
- viii) Lucy Plackett Playing Field Railway Embankment – Advice be obtained for the repair work to the fencing/hedge planting and consideration also be given to new planting of small trees.

11. **Finance**

- i) Accounts for Payment – The accounts for payment were approved.
- ii) Bank Reconciliation and Financial Report – Noted. Income would also be reported at the next meeting.
- iii) Members' Allowances Scheme 2019/2020 – Basic & Chairman's Allowance would not be paid to Councillors for 2019/2020. Travel and subsistence would be paid, if a claim was made.

12. **Correspondence** – None.

The Lucy Jane Plackett Charity
(One Item)

13. **Party in the Park** – The plans for the 2019 event were noted and approved.
14. **Public and Press** – The press and public were excluded for items 15 & 16.
15. **Rawlins Close Amenity Land** - The Clerk, Chairman and Vice Chairman be authorised to discuss the matter further with the resident and report back to a future meeting
16. **Lakes Fencing** - The quote from Britannia Metalwork Services was accepted. Agreed to funds for the purchase of wood from John Nichols for minor repairs to one of the bridges.
17. **Meeting Dates** - Future meeting dates are as follows and would commence at 7.30pm at the Church House, Adderbury, unless stated otherwise:
 - 16 April 2019 (Annual Parish Meeting)
 - 30 April 2019
 - 28 May 2019
18. **Items for the Next Agenda (Items of Information Only)**
 - LAP/LEAP/Community Areas, Adderbury Fields
 - Boreholes in Adderbury Cemetery
 - 3 year forward budgetary plan, including Section 106 funds
 - Rawlins Close Amenity Land