

# ADDERBURY PARISH COUNCIL – ENVIRONMENT COMMITTEE

## MINUTES OF THE MEETING HELD AT CHURCH HOUSE, ADDERBURY ON TUESDAY 28 JANUARY 2020 AT 7.30PM

**PRESENT:** Chairman, Councillor Martin Rye; Parish Councillors Steven Cox, Ann Lyons and Jonathan White (non-voting co-opted member of the Committee).

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer) and four members of the public.

**APOLOGIES:** Alan Plumb from Milton Parish Meeting.

Councillor Garrad Millier was not present.

The Chairman reported that Councillor Keith Mitchell had stepped down from the Committee.

**49/19 Declarations of Interest** – There were no declarations of interest.

**50/19 Minutes** – Prior to the meeting, the minutes of the meeting held 19 November 2019 had been circulated to the Committee.

**Resolved** that the minutes of the meeting held on 19 November 2019 be approved and signed by the Chairman.

**51/19 Matters Arising** – There were no matters arising.

**52/19 Open Forum** – The residents who were in attendance wished to discuss traffic calming, therefore the Committee agreed to move straight to that item.

**53/19 Traffic Calming** – The Chairman reported that the Sentinel fixed camera had been delivered to the Clerk that morning and he would be looking into the set-up and would then liaise with the Community Speed Watch volunteers.

Patrick Plunkett advised the meeting that he was in attendance on behalf of Alan Plumb from Milton Parish Meeting. Mr Plumb had been in contact with the Clerk with regard to borrowing the fixed camera so that a Community Speed Watch Scheme could be set up on Milton Road in Milton. County Councillor Arash Fatemian had supplied half of the funding for the fixed camera and was keen for other parishes in his Ward to borrow it from Adderbury PC. There were a number of issues to consider including insurance, availability of the camera and whether Adderbury PC would wish to impose a hire charge to Milton Parish Meeting.

The Chairman explained to the meeting that the Community Speed Watch Scheme involved the use of the Speed Indication Device (SID) and now the fixed camera. He advised how the Scheme had been rolled out with the volunteers in Adderbury. One session had currently been undertaken using the SID.

It was also highlighted that once the data had been captured, it had to be processed by a volunteer at Banbury Police station who had undertaken the necessary Thames Valley Police background checks. The Clerk agreed to provide Mr Plunkett with the contact details for PC Daniel Madden so this process could commence. It was noted that PC Madden was currently on leave until mid-February 2020.

Another two residents, Karina Jacob and Jim O'Neill, who were in attendance, expressed their concerns about the speed of traffic on Milton Road and Jonathan White referred them to the section of the Traffic Calming report and the proposals which were contained in them.

Jonathan White explained in more detail the proposals for both Milton Road and Berry Hill Road and confirmed that further volunteers were needed to progress these proposals.

There was also a discussion about whether Mrs Jacob could undertake the role of co-ordinator for the Community Speed Watch Scheme.

Mr O'Neill advised that he would contact other members of the community with a view to possibly supporting the projects for the closure of oak tree corner on the Milton Road/Berry Hill Road/Horn Hill Road junction and also a 'give-and-take' island on Milton Road.

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During the discussions, a number of actions were agreed.

**Recommended** that the actions, as detailed below, be approved:

	Action	Whom
1.	An email be sent to Patrick Plunkett and PC Daniel Madden with a view to background checks being undertaken on volunteers from Milton.	TG
2.	Checks be undertaken with insurance etc with regard to the fixed camera being loaned to other Parishes.	TG
3.	The quote from Signway Supplies be accepted and a request be made that the work is completed before the end of the financial year.	TG
4.	A process for the co-ordination of the Community Speed Watch Scheme be drafted and agreed between the Clerk, Chairman, Jonathan White and Karina Jacob.	TG
5.	Mr Jim O'Neill to contact members of the community and liaise with Jonathan White with regard to supporting the projects for the closure of oak tree corner on the Milton Road/Berry Hill Road/Horn Hill Road junction and also a 'give-and-take' island on Milton Road.	TG

**54/19 Street Lighting** – The Clerk reported she had included a note in Contact, on Facebook and on the Parish Council and village web sites about the proposal to switch off/dim the street lights in the village. There had been a few responses, however the Clerk had suggested to the Chairman of the Parish Council that this could be an item on the agenda for the Annual Parish Meeting on Thursday 9 April 2020.

**Recommended** that no further action be taken on the issue of switching off/dimming street lighting in the village, until after the Annual Parish Meeting on 9 April 2020.

**55/19 Drainage** – Jonathan White reported that Steven Satchwell had been in contact with Oxfordshire County Council with regard to the drainage issues on Oxford Road. Thames Water were currently undertaking work on Oxford Road to resolve a leak, however it appeared they had sliced through a pipe. Jonathan White would be reporting this to Oxfordshire County Council the following day.

Oxfordshire County Council had already acknowledged that there was a need for new drains and when Thames Water had completed their work, this would be commenced. There was also a need to complete some profiling of the road.

Councillor Steven Cox would follow-up the issue of flooding on Banbury Road and update the Committee at a future meeting.

**Recommended** that the reports be noted.

**56/19 Tree Planting/Bench in The Rise** – The Clerk advised the Committee that she had met on-site with the resident of The Rise, who had made the original request for the bench. They had discussed the positioning of the new bench, but there was not an ideal location for it, which would not impact on residents or children playing on the grass.

**Recommended** that no further action on the installation of a bench in The Rise be taken, at this time.

**57/19 Date of Next Meeting** – To be confirmed.

(Meeting closed at 8.50pm)

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Chairman