

# ADDERBURY PARISH COUNCIL – ENVIRONMENT COMMITTEE

## MINUTES OF THE MEETING HELD ON ZOOM ON TUESDAY 11 AUGUST 2020 AT 7.30PM

**PRESENT:** Chairman, Councillor Martin Rye; Parish Councillors Rod Head and Ann Lyons.  
Jonathan White and Steven Cox (non-voting co-opted members of the Committee).

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer), Mike Wasley from Oxfordshire County Council and Bob Meadows & Donna Hirst, 'Adderbury Speedwatch' Volunteers.

**APOLOGIES:** None

**9/20 Declarations of Interest** – There were no declarations of interest.

**10/20 Minutes** – Prior to the meeting, the minutes of the meeting held 23 June 2020 had been circulated to the Committee.

Jonathan White requested that in minute number 7/20, the word 'catch pit' be amended to 'the main drainage run'.

**Resolved** that the minutes of the meeting held on 23 June 2020 be approved and signed by the Chairman, with the above amendment.

**11/20 Matters Arising** – There were no matters arising.

**12/20 Open Forum** – The members of the public had attended to discuss traffic calming and did not wish to address the Committee on any other matters.

**13/20 Traffic Calming** – Bob Meadows addressed the Committee with regard to the 'Adderbury Speedwatch' scheme and advised that since the relaxation of the Covid-19 lockdown, it appeared that traffic speed was increasing on Aynho Road. Mr Meadows also asked the Committee about the long term permanent solutions for addressing the speeding vehicles.

Jonathan White advised on the background to the traffic calming priorities which had been agreed following the receipt of the results from the traffic surveys conducted by the County Council in 2018. In consultation with Thames Valley Police (TVP) 'Adderbury Speedwatch' had been introduced with the support of a number of volunteers from the village.

Requests had also been made to TVP to deploy their speed monitoring van around all areas of the village, not just on Aynho Road by the Primary School. It had on occasions, been moved to Banbury Road and further down Aynho Road to the Pickled Ploughman and the Parish Council had offered to fund new hardstandings so it could be located to more of the main roads in Adderbury.

Jonathan advised that 85% of motorists were usually law abiding but unfortunately, the other 15% believed that the law did not apply to them. These motorists would only be stopped by enforcement or physical measures. The Committee only had limited resources, however it had to start with the more basic and easier 'quick-win' measures before it could proceed onto the more costly and larger projects in the later phases of the project.

It was hoped that the chicanes on Milton Road and Berry Hill Road would slow motorist at both entrances to the village and the proposed closure at the oak tree corner would slow motorist going into the village along Horn Hill Road.

Mr Meadows felt that obstacles were required on Aynho Road to slow the speed of the traffic and chicanes had been successful in Aynho. He also felt that feedback from TVP on the 'Adderbury Speedwatch' data would be useful to give some encouragement to the volunteers.

Donna Hirst reported that she had worked for TVP for 27 years and had been volunteering for the last 5 months completing the data processing for 'Adderbury Speedwatch'. However the process had stopped at the end of March 2020 due to Covid-19 and it was only very recently that volunteers had been allowed back into TVP premises to complete their various roles. Donna advised that the process for background checks

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was very slow and also the process for sending out the letters was not as efficient as it could be, however, this was the system which had to be used.

Donna advised how the system worked and how it generated the letters, however the letters did not give the speed at which the vehicle was travelling, which had on occasions, caused an issue. However, the letters could not be changed.

Donna agreed that it would be useful for the volunteers and the Committee to know where the vehicles who were caught speeding, had come from and whether there were repeat offenders or offenders driving a company vehicle. Donna agreed to look into this and find out whether there were any GDPR restrictions on producing this data.

The Chairman advised that checks would also be made with the Parish Council's GDPR policies too.

The Chairman thanked Donna and Bob for attending the meeting and they left at this point.

Mike Wasley then reported that the line marking crew would be in the village by the end of the season and the work would be completed in due course.

Mike also reported that the designs for chicanes on Berry Hill Road and Milton Road were being worked on and would be ready by the end of August 2020.

Jonathan White reported that the proposed closure of the western arm at the Milton Road/Berry Hill Road junction had been assessed by the bus companies and they had no issue with using the eastern arm. If this proposal went ahead, it would also involve moving the post box and painting double yellow lines along the eastern arm of the junction. If cars continued to park there, then the buses would get stuck.

Jonathan also asked Mike whether the gateways for Oxford Road could now be purchased and installed. Mike confirmed that the Parish Council could purchase them and he would arrange for them to be installed free of charge.

The Chairman thanked Mike for attending the meeting.

During the discussions, a number of actions were agreed.

**Recommended** that the actions, as detailed below, be approved:

	<b>Action</b>	<b>Whom</b>
1.	It be noted that PC Robert Kelly is the new contact at Thames Valley Police for 'Adderbury Speedwatch'.	<b>ALL</b>
2.	It be noted that Emily Reed and Paul Ness are having the necessary Thames Valley Police background checks to enable them to process the data obtained from 'Adderbury Speedwatch'.	<b>ALL</b>
3.	Bob Meadows be invited to undertake the Thames Valley Police background check to enable him to process the data obtained from 'Adderbury Speedwatch'.	<b>TG</b>
4.	The gateways for Oxford Road be ordered by the Parish Council and then fitted by Oxfordshire County Council.	<b>TG/JW/ MW</b>
5.	The business case for the proposed closure of the western arm of the junction of Milton Road and Horn Hill Road (Oak tree corner) be submitted to MW.	<b>TG/GJ</b>
6.	The informal consultation process for the proposed closure of the western arm of the junction of Milton Road and Horn Hill Road (Oak tree corner) and the proposed chicanes on Berry Hill Road and Milton Road be commenced.	<b>MR/JW/ TG</b>
7.	It be noted that the line marking is in the County Council schedule and will be completed in due course.	

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8.	Additional checks be made to ensure that the 'Adderbury Speedwatch' Scheme is meeting the appropriate GDPR requirements.	MR/TG
9.	Investigations be made into whether the data which is collected by 'Adderbury Speedwatch' can be reported back to the Parish Council, once it has been processed by Thames Valley Police.	DH

**14/20 Drainage** – Jonathan White reported there had not been any progress, since the last meeting, with the drainage on Oxford Road. Steven Cox advised that he would check the Banbury Road drains this week as storms had been forecast.

**Recommended** that the report be noted.

**15/20 Date of Next Meeting** – Tuesday 22 September 2020 at 730pm.

(Meeting closed at 8.35pm)

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Chairman  
22 September 2020

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