



Adderbury Sports & Community Centre – Building Project

Project Management Team Report for Parish Council meeting 18 May 2021

The Project Management Team (PMT) Chris Wardley (CW) and Chris Twomey (CT) have been joined by Tony Hartwell (AH), also an appropriately qualified and experienced volunteer and villager. He has special responsibility for Energy Efficiency (EE) and Building Services (BS). Tony has been supporting the Project Group (PG) of WFAC with grant opportunity research where EE could be a significant factor.

In anticipation that the long-awaited planning consent for the reduced building size may soon arrive, CT has put working drawings into production. This is essential for development of the process of contractor engagement which CW has commenced. The first stage of this will be to gain an understanding of the order of costs of the various stages of construction.

An important element of the project is risk management. This includes the appoint of contractors to undertake “design and build” contracts. They will develop the detailed design using the working drawings and various performance specifications in their tender documents. They will have the freedom to innovate within such parameters subject to the terms of their contracts and approval of the PMT.

A vital part of the project, especially in risk management, is that the tender and contract documents are prepared by an appropriately qualified specialist with professional indemnity insurance. The PMT are now therefore seeking a Quantity Survey for this. For similar reasons and because such is required under APC contract with Lathams (CT), the PMT are also now seeking to appoint a BS consultant. BS will be a significant part of the cost and efficiency of operation of the finished building.

CW

15 May 2021