

A. ACTIVITY/ PROCESS /OPERATION		
Volunteer Role Risk Assessment for Adderbury Snow Wardens		
B. What are the Health & Safety Hazards?	C. Who might be harmed and how?	D. What measures have been taken to reduce the risks?
WALKING IN THE SNOW		
Falling down Loss of balance Instability underfoot	Volunteer – slipping, stumbling, falling	<ol style="list-style-type: none"> 1. Wear appropriate footwear 2. Take a shorter stride than in normal conditions (shuffling) 3. Take extra time when striding out – make sure the leading foot is firmly on the ground before raising the trailing foot
USING SNOW SHOVEL		
Manual Handling	Volunteer – back injury strain/ sprain, physical injury, loss of balance	<ol style="list-style-type: none"> 1. Warm up/stretch before going out 2. Use correct technique 3. Remember the snow shovel is designed to displace (move/push) the snow not to load up and lift
WORKING IN COLD CONDITIONS		
Effects on the body	Volunteer – non-freeze injury, freeze injury	<ol style="list-style-type: none"> 1. Wear suitable clothing 2. Avoid excess sweating 3. Regulate your workload activity – take rest periods 4. Avoid alcohol & caffeine 5. If clothes become wet change into clean, dry clothes
CLEARING SNOW IN SUN		

‘Confidentiality status: PROTECT’

Effect on eyes	Volunteer – sun glare can temporarily affect vision	1. Wear UV glasses 2. Work in short spells			
WORKING HOURS					
Working in dark – being injured by a passing vehicle	Volunteer – may not be seen as easily as in the day	1. Wear Hi Viz Jacket 2. Only work during daylight hours			
LONE WORKING					
No immediate help in the event of an accident	Volunteer	1. ALWAYS tell someone you are going out 2. Carry a mobile phone			
Outline below any emergency plan relating to your Risk Assessment above (if applicable)					
Have all the risks been reduced to an acceptable operational level?		Yes	X	No	
Please list any Personal Protective Equipment required for this role:		Hi Vis vest, suitable gloves, warm hat, suitable footwear			

Name of supervisor completing assessment	Laura Walker	Job Title	Councillor (Adderbury Parish Council)	Date	29 th Jan 2021
Volunteer declaration: I agree that I have had the Health and Safety risks detailed in this form explained to me by my supervisor, and I understand I share responsibility for following the measures detailed in column D to reduce these risks.					
Volunteer’s signature		Role		Date	