

# ADDERBURY PARISH COUNCIL – ENVIRONMENT COMMITTEE

## MINUTES OF THE MEETING (ADVISORY) HELD ON ZOOM ON THURSDAY 15 JULY 2021 AT 7.30PM

**PRESENT:** Councillors Rod Head, Matthew Gerrard, Ann Lyons and Laura Walker  
Martin Rye (non-voting co-opted member of the Committee).

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer), Chairman of the Parish Council  
Diane Bratt and one member of the public.

**APOLOGIES:** Parish Councillor Andy Millard submitted his apologies because he was unwell, the apologies were accepted and the absence authorised.

Mike Wasley (Oxfordshire County Council) and Jonathan White (non-voting co-opted member of the Committee) also submitted their apologies.

### 9/21 **Declarations of Interest**

Minute Number 14/21 – Traffic Calming – Councillor Matthew Gerrard declared an interest in this item because a family friend worked as a sub-contractor for Oxfordshire County Council.

**10/21 Minutes** – Prior to the meeting, the minutes of the meeting held 25 May 2021 had been circulated to the Committee.

Minute Number 5/21 – Open Forum - The Chairman proposed that in the word 'flooding' be replaced with 'drainage issues'.

**Recommended** that the minutes of the meetings held on 25 May 2021 be approved, with the above amendment. **Action TG**

**11/21 Matters Arising** – No matters arising.

**12/21 Open Forum** – The resident did not wish to address the Committee.

**13/21 Terms of Reference** – The Committee considered the Terms of Reference for the Committee for 2021/2022.

**Recommended** that the Terms of Reference be approved.

**14/21 Traffic Calming** – The Clerk gave an update on the following traffic calming projects:

- The installation of the chicanes on Milton Road and Berry Hill Road – Oxfordshire County Council (OCC) had reported that works began on 28 June 2021 and the focus of the first week was to undertake the surfacing.

OCC had been unable to be in full attendance for the second week, due to resource commitments on another part of the network, however, there was still a minimal presence on site to undertake signing/gateway work.

The contractors returned to site w/c 12 July 2021 and would be on site until completion of the project, which included the new access to the Milton Road field.

Overall, works were progressing as planned. With the western chicane (Milton Road) being installed with the exception of some radius kerbs to one of the traffic islands. Until completion, this had been made safe with illuminated/flashing traffic cones and appropriate signage.

On Friday 16 July 2021, works would be diverted to the eastern chicane (Berry Hill Road) and would be completed by the following week. Once the four islands had been installed, they would be infilled with concrete ready for the bollard installations.

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The contractor was aware that wrong road closure dates had been displayed on some of the signage and this was being corrected. They had also assured the County Council that resources were available to continue with the works until completion.

- The temporary closure of the western arm of the Horn Hill Road/Milton Road Junction – It was agreed at the Parish Council meeting on 29 June 2021 that the temporary closure would not be progressed, following feedback from residents. It was agreed that a review of the impact of the two new chicanes would be undertaken in six months and when evidence had been gathered, the matter would be discussed again. A resident of the village had volunteered to assist the Parish Council with this project.
- Community Speedwatch Scheme – Mr Bob Meadows had been in contact and was happy to continue to lead on the Community Speedwatch Scheme. The Clerk had tried to contact PC Danny Murphy at Thames Valley Police with regard to volunteers processing the data, but a response was yet to be received.
- Line painting, including the junction of The Rise and the A4260 – Single yellow line painting at the junction of The Rise and the A4260 had been approved at Oxfordshire County Council and there would now be a consultation process involving residents.

With regard to the 30mph repeaters, there was no provision for the use of carriageway roundels with Diagram 880 signage, in the current regulations. This was stated in Schedule 10 of the current TSRGD. Therefore this element of the traffic calming project could not be progressed.

With regard to double white lines on Aynho Road and Oxford Road, OCC had advised that these needed design and when forward visibility fell below a specified distance, it became appropriate to have a solid white line to prevent overtaking. This line would continue for so long as forward visibility was below that level. As these lines were enforceable, they needed approval by Thames Valley Police.

OCC had measured, with a wheel, the extent of clear visibility between the end of the existing solid lines to the slight brow on the hill on Oxford Road and there was at least 150 metres in each direction. Therefore, even at speeds up to 60mph it would not meet the criteria for double white lines, so were unable to be extended. Therefore this element of the traffic calming project could not be progressed either.

- How further traffic calming measures could be implemented as part of a phase 2 of the project and recruitment of residents to support this – A list of suggested phase 2 projects had been collated and the list of phase 1 projects needed to be reviewed too. Once this had been completed and given the funding restrictions, a way forward would possibly be to create an updated Traffic Calming Strategy for the whole village, which included all measures on a 'wish list' so that if funding did become available, then the Strategy would be ready to go.

### **Recommended** that:

- 1) the reports be noted;
- 2) Mike Wasley be contacted with regard to a progress report relating to the installation of the gateways on Oxford Road; **Action TG**
- 3) a review of the outstanding traffic calming measures included in phase 1 of the project be undertaken; and **Action TG/MG**
- 4) further information on a proposed phase 2 of the traffic calming project, be discussed at the next meeting. **Action TG/MG**

**15/21 Drainage** – The Clerk reported that drainage works had been completed on Oxford Road, however they had not been completed correctly. Nick Watson at the County Council was dealing with this matter and keeping the Parish Council informed.

### **Recommended** that:

- 1) the report be noted;
- 2) Geoff Barrell at the County Council be asked for an update on proposed footway/cycleway from Adderbury to Bodicote; **Action TG**
- 3) Cancer Research be contacted again and asked to clear their ditches along Banbury Road; and

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- 4) the County Council be asked to clarify whether drainage works were planned for Banbury Road. **Action TG**

**16/21 Date of Next Meeting** – Tuesday 12 October 2021 at 7.30pm at Church House, High Street, Adderbury.

(Meeting closed at 9.00pm)

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Chairman  
12 October 2021

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