

# ADDERBURY PARISH COUNCIL – STAFFING COMMITTEE

## MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON ZOOM ON THURSDAY 24 MARCH 2022 AT 7.30PM

**PRESENT:** Councillors Diane Bratt, Oliver Ighani, Ann Lyons and Lucy Wells.

**APOLOGIES:** None.

**1/21 Appointment of Chairman 2021/2022** – Councillor Diane Bratt asked for nominations for the position of Chairman for 2020/2021.

**Resolved** that Councillor Ann Lyons be appointed as Chairman of the Staffing Committee for 2021/2022.

**2/21 Declarations of Interest** - There were no declarations of interest.

**3/21 Minutes** - The minutes of the meeting held on 18 March 2021 were taken as read, duly adopted and signed by the Chairman.

**Resolved** that the minutes of the meeting held on 18 March 2021 be approved.

**4/21 Matters Arising from the Minutes of 18 March 2021** – There were no matters arising.

**5/21 Public and Press**

**Resolved** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minute numbered 6/21 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

**6/21 Staffing** – Prior to the meeting, information on the Annual Performance Review for the Clerk and Responsible Financial Officer had been circulated to the Committee.

**Recommended** that:

- (1) the Performance Review for 2021/2022 be approved; and
- (2) the Clerk and Responsible Financial Officer be awarded an incremental rise to point 30 on the NJC pay scales, from 1 April 2022.

(Meeting closed 8.30pm)

---

Chairman