

ADDERBURY PARISH COUNCIL

MINUTES OF THE MEETING HELD AT THE METHODIST CHURCH, CHAPEL LANE, ADDERBURY ON FRIDAY 1 MARCH 2019 AT 7.30 PM

PRESENT: Councillors Diane Bratt, Ann Lyons and Martin Rye.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer).

APOLOGIES: None

1/18 APPOINTMENT OF CHAIRMAN – Councillor Martin Rye asked for nominations for the position of Chairman for 2018/2019.

Councillor Diane Bratt nominated Councillor Martin Rye as Chairman and this was seconded by Councillor Ann Lyons.

Resolved that:

- 1) Councillor Martin Rye be appointed as Chairman for 2018/2019; and
- 2) Councillor Vicky Head be invited to become a member of the Committee. **Action TG**

2/18 DECLARATIONS OF INTEREST - There were no declarations of interest.

3/18 MINUTES - The minutes of the meeting held on 20 March 2018 were taken as read, duly adopted and signed by the Chairman.

Resolved that the minutes of the meeting held on 20 March 2018 be approved.

4/18 MATTERS ARISING FROM THE MINUTES OF 20 MARCH 2018 – There were no matters arising.

5/18 PUBLIC AND PRESS

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minutes numbered 6/18 & 7/18 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

6/18 STAFFING – The Committee discussed with the Clerk, her role and matters which affected her role.

Resolved that the Clerk and Responsible Financial Officer to attend training, as and when required. **Action T**

7/18 CLERK'S APPRAISAL – Prior to the meeting, the Clerk's performance review for 2017/2018 had been circulated to the Committee. The Committee discussed with the Clerk, her role, the objectives from the previous year and her performance review was updated for 2018/2019.

Resolved that:

- 1) the report be noted;
- 2) the Clerk be thanked for her work during the last year; and
- 3) the Clerk be given an incremental rise to point 27 on the new NJC pay scales. **Action TG**