

# ADDERBURY PARISH COUNCIL

<b>Date of Parish Council Meeting</b>	Tuesday 12 January 2021
<b>Agenda Item Number</b>	<i>Item 10 (i)</i>
<b>Author</b>	Theresa Goss
<b>Title of Report</b>	Clerk's Equipment
<b>Summary</b>	To consider a request from the Clerk for a replacement printer.
<b>Recommendation</b>	The Clerk be authorised to purchase a new printer.
<b>Reasons for the Recommendation</b>	The Clerk needs the appropriate equipment to be able to fulfil the role.
<b>Impact on Budget</b>	£234.99
<b>Risks</b>	The Clerk is unable to fulfil the role without the appropriate equipment.
<b>Background</b>	<p>The printer which the Clerk currently has, is a number of years old. It is a printer and scanner and is used on a daily basis by the Clerk.</p> <p>Unfortunately, it is now not working properly and a replacement is required.</p>
<b>Supporting documents; advice, reports etc should always be attached to the report and listed here</b>	N/A

The screenshot shows the product page for the HP OfficeJet Pro 9019 All-in-One Wireless Inkjet Printer with Fax. The page includes the following details:

- Product Name:** HP OfficeJet Pro 9019 All-in-One Wireless Inkjet Printer with Fax
- Product Code:** 264675
- Price:** £234.99
- Product Features:**
  - 12 month free trial of HP Instant Ink
  - WiFi / Apple AirPrint / Google Cloud Print
  - Up to 22 prints per minute
  - Automatic double-sided printing
- Financing Options:**
  - Monthly: Now £22.00 p/m (Annual equivalent £24.00)
  - 2 Years: Now £36.00 (Save £12.00 vs Monthly plan)
  - 3 Years: Now £44.00 (Save £28.00 vs Monthly plan)
- Additional Offers:**
  - Save 20% on Care & Repair when you buy this product.
  - 1-Year TRIAL (highlighted in a blue circle)
- Check availability in your area:** Includes a search bar for town or postcode.
- Other Features:** Breakdown support, 7 Day Fix Promise, Accidental damage, and Cosmetic damage protection.