

ADDERBURY PARISH COUNCIL – ENVIRONMENT COMMITTEE

MINUTES OF THE MEETING HELD AT THE METHODIST CHURCH, CHAPEL LANE, ADDERBURY ON FRIDAY 10 MAY 2019 AT 10.00AM

PRESENT: Councillors Steven Cox, Garrad Millier and Keith Mitchell.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer), Jonathan White (non-voting co-opted member of the Committee), Parish Councillor Rod Head and two members of the public, Gareth Jones & Chris Wardley.

APOLOGIES: Councillor Ann Lyons submitted her apologies because she had another appointment, the apologies were accepted and the absence authorised.

Councillor Martin Rye submitted his apologies because he was on holiday, the apologies were accepted and the absence authorised.

In the absence of the Chairman, Councillor Garrad Millier chaired the meeting.

36/18 DECLARATIONS OF INTEREST – There were no declarations of interest.

37/18 MINUTES – Prior to the meeting, the minutes of the meeting held on 19 March 2019 had been circulated to the Committee.

Resolved that the minutes of the meeting held on 19 March 2019 be approved and signed by the Chairman.

38/19 MATTERS ARISING – There were no matters arising.

39/19 OPEN FORUM – There were no issues to be discussed.

(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents and issues within its minutes)

40/19 TRAFFIC CALMING – Jonathan White gave the Committee an update on the Community Speed Watch Scheme and how it would now be implemented, following the information which District Councillor Andrew McHugh gave at the Parish Council meeting on 30 April 2019.

Jonathan also reported that the trees had been cut back on Oxford Road and the signage was now much more visible to drivers.

The paint had also been purchased for the gateways and these would be painted in the following week. Councillors Steven Cox, Garrad Millier and Martin Rye had all volunteered to undertake this task.

There was a discussion about the measures for each of the roads in the village, which had been identified on the matrix and each road was allocated to a Councillor/volunteer. Jonathan agreed to produce a template and he would then forward this to the Councillors and Gareth Jones so that they could produce a document

During the discussions, a number of actions were agreed.

Recommended that the actions, as detailed below, be approved:

	Action	Whom
1.	Community Speed Watch Express interest to Thames Valley Police, via Councillor McHugh, that the Parish Council would be interested in taking part in the Scheme. The Committee would like further information on the Scheme including the camera costs, training costs and process for installing posts for the cameras to be located on.	Action TG/MR

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	<p>Parish Councils in the surrounding areas be asked whether they would be interested in contributing to the cost for a CSW camera. The cost is approximately £5000.</p> <p>Invite volunteers from the village to assist with the Scheme, when more information has been received.</p> <p>Make contact with those volunteers who have already expressed an interest to advise on the progress with the Scheme.</p>	
2.	A risk assessment be produced for painting of the gateways at the entrances to the village.	MR/JW/TG
3.	The temporary closure of the road at the Horn Hill Road/Milton Road junction (Oak Tree Corner) continue to be investigated with Mike Wasley from Oxfordshire County Council.	TG/GM
4.	Reports be produce by road, as stated on the matrix, which provides information on each suggested measure and the report should include photographs and sketches to support any suggested traffic calming measures.	See 5 below
5.	<p>The roads on the matrix be split between the following Councillors/volunteers:</p> <p>(a) Milton Road (b) Oxford Road (d) Aynho Road (e) Berry Hill Road (f) Horn Hill Road, Water Lane etc (g) Banbury Road (h) Twyford Road</p>	<p>Gareth Jones Jonathan White TBC Gareth Jones Garrad Millier Ann Lyons Steven Cox</p>
6.	To enable a standard format for the evidence for 5 above to be produced, a template be produced and circulated to the Councillors/volunteers.	JW
7.	Oxfordshire County Council be contacted to establish when the new traffic light sequencing will come into effect.	TG
8.	Once the reports from 5 above have been published and agreed by the Parish Council, a meeting be arranged with Mike Wasley from Oxfordshire County Council.	TG
9.	The Parish Council pays the £200 for the annual membership of Parish On-line.	TG
10.	If all Councillors/volunteers cannot have access to Parish On-line, plans be produced for them.	KM
11.	It be noted that Milton Road and Berry Hill Road do not fit Department for Transport Traffic Signs Regulations criteria for a 20mph zone.	N/A
12.	Oxfordshire County Council be advised that the weight limit restriction signs on Berry Hill Road (at the Oak Tree Corner) need to be renewed.	TG

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41/18 TREES ON THE RISE – The Committee discussed a suggestion made by a resident, that new trees should be planted in The Rise. The trees were being donated by the Woodland Trust. The Clerk reported that she had requested additional information on the Scheme from the resident, but had not yet received it.

Recommended that this item be deferred to the next meeting. **Action TG**

42/18 ADDITIONAL SIGNAGE AT THE LUCY PLACKETT PLAYING FIELD – The Committee discussed the issue of additional signage in the Lucy Plackett Playing Field, but it was felt that more signs, in addition to those already in place, would not address the issue of irresponsible dog owners.

Recommended that no further signs be installed in the Lucy Plackett Playing Field, at the current time.

43/18 DRAINAGE – Jonathan White reported that Nicholas Watson at Oxfordshire County Council had advised in March that the work to clear the drains on Oxford Road might not be undertaken until April. It was now mid-May and damage to the highway and adjacent properties was continuing.

There were also issues of the drains on Banbury Road not being cleared and Councillor Steven Cox agreed to take some photographs next time there was significant rainfall. It was noted that the gully gratings and pots had received their routine clean recently, but the problem in each case appeared to be blockage of the drains downstream of them.

Recommended that Nicholas Watson be contacted again to establish the timescales for clearing the drains on Oxford Road. **Action TG**

44/18 DATE OF NEXT MEETING – To be confirmed.

(Meeting closed 11.10am)

Chairman