

**Adderbury Parish Council – Environment Committee
Wednesday 5 June 2019**

**Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD**

**(01295) 710965
adderburypc@hotmail.com
www.adderburypc.co.uk**

28 May 2019

Membership: Chairman, Councillor Martin Rye; Councillors Steven Cox, Ann Lyons, Garrad Millier and Keith Mitchell.

Jonathan White is a co-opted, non-voting member of the Committee.

Dear Councillor,

There will be a meeting of the Parish Council's Environment Committee on **Wednesday 5 June 2019 at 7.30pm at the Church House, High Street, Adderbury** to consider the business set out in the Agenda below, and you are requested to attend.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Apologies for Absence** – To receive any apologies for absence.
2. **Appointment of Chairman 2019/2020**
3. **Appointment of Vice-Chairman 2019/2020**
4. **Declarations of Interest** - Members are asked to declare any personal interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.
5. **Minutes & Matters Arising** – To approve the minutes of the meeting held on 10 May 2019 and discuss any matters arising from those minutes. **(Attached)**
6. **Term of Reference** – To discuss the Terms of Reference for the Committee for 2019/2020. **(Attached)**
7. **Open Forum** - Members of the public are invited to make representations, answer questions and give evidence in respect of the business on the agenda.
(10 minutes maximum/3 minutes per person)
8. **Traffic Calming** – To discuss how to continue progressing traffic calming in Adderbury.
9. **Drainage** – To discuss drainage issues in the village, particularly on Banbury Road & Oxford Road.
10. **Areas of Responsibility** – To review the areas of responsibility in the village.
11. **Date of Next Meeting**