

ADDERBURY PARISH COUNCIL – ENVIRONMENT COMMITTEE

MINUTES OF THE MEETING HELD AT THE METHODIST HALL, CHAPEL LANE, ADDERBURY ON TUESDAY 19 NOVEMBER 2019 AT 9.15AM

PRESENT: Chairman, Councillor Martin Rye; Parish Councillors Steven Cox and Ann Lyons and Jonathan White (non-voting co-opted member of the Committee).

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer).

APOLOGIES: Parish Councillor Garrad Millier submitted his apologies because he was at work, the apologies were accepted and the absence authorised.

Parish Councillor Keith Mitchell submitted his apologies because he had another appointment, the apologies were accepted and the absence authorised.

Parish Councillor Rhys Owens was not present.

38/19 Declarations of Interest – There were no declarations of interest.

39/19 Minutes – Prior to the meeting, the minutes of the meeting held on 8 October 2019 had been circulated to the Committee.

Resolved that the minutes of the meeting held on 8 October 2019 be approved and signed by the Chairman.

40/19 Matters Arising – There were no matters arising.

41/19 Open Forum – No residents were in attendance.

(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents and issues within its minutes)

42/19 Traffic Calming – The Chairman reported that the SID training had been held on 6 November 2019 with some of the volunteers and the Community Speed Watch Scheme could start as soon as the volunteers were ready. The Clerk advised that she had been liaising with the volunteers and it was hoped they could start week commencing Monday 25 November 2019.

There was a discussion about the new speed signage and once the size of the clips had been confirmed by Jonathan, they would be ordered by the Clerk. Allan Ziff had also volunteered to put up some of the signs around the village. All of the signs could go on existing lamps posts and poles, except there were four new posts which needed to be installed by Oxfordshire County Council. Jonathan had already sent a sign schedule to Mike Wasley and he had not come back with any comments or objections.

During the discussions, a number of actions were agreed.

Recommended that the actions, as detailed below, be approved:

| | Action | Whom |
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| 1. | PC Daniel Madden be asked for an update on the progress with the background check for the four volunteers. | TG |
| 2. | The SID be collected by Councillor Martin Rye in readiness for the speed monitoring to start w/c 25 November 2019. | MR |
| 3. | The County Council be contacted for an update on the status of the Locality Fund grant application. | TG |
| 4. | Steven Satchwell be contacted with regard to potential volunteers for the Community Speed Watch Scheme. | TG |
| 5. | Geoff Barrell be contacted for an update on the Section 106 | TG |

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| | funding which is available for traffic calming and a meeting be arranged, if necessary. | |
| 6. | The width of the lamp columns be checked to confirm the size of clips which are required for the new speed signs. | JW/TG |
| 7. | WARA be asked whether their members would prefer unenforceable '20 is plenty' signs or enforceable 30mph signs for the Horn Hill Road area. | TG |
| 8. | A formal request be made to Mike Wasley for the installation of the four new posts for the speed signs. | TG |
| 9. | A note be included in Contact and on the Parish Council/village web sites asking for volunteers to progress the traffic calming measures. | TG |

43/19 Street Lighting – The Chairman reported on the request from a resident in Griffin Close who had approached the Parish Council with regard to turning off the street lights during the night. The Parish Council had considered this too and felt that it should be pursued.

Further information had been received from the County Council on this proposal and the Committee felt that the first step should be to consult with the village to establish whether or not it was a proposal which the residents supported.

Recommended that a note be included in Contact and on the Parish Council/village web sites asking residents whether they support a proposal to turn off or dim the street lights from 1230am to 530am every night. **Action TG**

44/19 Drainage – Jonathan White reported that a resident from Oxford Road had been liaising with Oxfordshire County Council (OCC) about the Oxford Road drainage issues. Nick Watson from OCC had agreed to design a scheme which would mean more drainage in Oxford Road. It had been suggested that this work could link up with works which Thames Water were completing w/c 25 November 2019, but for a number of reasons, this was not possible.

However OCC had accepted the need for two or three more drains on Oxford Road and they would also be re-profiling the road so the water ran off correctly. It was hoped there would also be some resurfacing.

Jonathan also reported that due to water constantly splashing onto a listed garden wall on Oxford Road, it had collapsed over the weekend. Compensation was available to the owner and it was now hoped that the OCC work would be completed before further permanent damage was caused to other buildings and walls. It was noted that these were also listed buildings.

Councillor Steven Cox reported that Nick Watson had been advised of the drainage issues on the A4260 Banbury Road (near to the Barwood site) and had initially advised that work would be completed in August 2019, however it had been postponed. Photographs of the flooded road had also been sent to Nick Watson and it now appeared that due to a work embargo in December, this would not be completed until the New Year at the earliest.

It was also reported that the drains in Dog Close needed to be unblocked and cleaned.

Recommended that:

- 1) the report be noted; and
- 2) the County Council be asked to clear the drains in Dog Close. **Action TG**

45/19 Trees in The Rise – The Clerk advised the Committee that she had contacted on a number of occasions, the resident from The Rise who had requested the additional trees. However she was yet to receive a response.

The Clerk had also spoken to another resident of The Rise who wished to be consulted on the location of the new bench.

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Following a discussion, it was felt that the new trees in The Rise should not be progressed if the resident who originally requested them, no longer wished to progress the project. Therefore the 15 trees which had been ordered from the Woodland Trust could all be planted in the amenity land on Banbury Road (used for the Forest Schools project).

Recommended that:

- 1) the report be noted.;
- 2) the tree planting in The Rise no longer be progressed and the fifteen trees ordered from the Woodland Trust be planted in the Banbury Road amenity land; and **Action DB/TG**
- 3) the resident be contacted about the location of the new bench in The Rise. **Action TG**

45/19 Warning Signage – The Committee considered a request for signage to warn drivers about the presence of hedgehogs on the road.

Recommended that five signs be purchased at a cost of £10.95 each. **Action TG**

46/19 Date of Next Meeting – To be confirmed.

(Meeting closed at 10.25am)

Chairman