

# ADDERBURY PARISH COUNCIL – ENVIRONMENT COMMITTEE

## MINUTES OF THE VIRTUAL MEETING HELD USING ZOOM ON TUESDAY 5 MAY 2020 AT 7.30PM

**PRESENT:** Chairman, Councillor Martin Rye; Parish Councillors Steven Cox, Ann Lyons and Jonathan White (non-voting co-opted member of the Committee).

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer), Councillor Diane Bratt, Mike Wasley from Oxfordshire County Council and two members of the public.

**APOLOGIES:** None

Councillor Garrad Millier was not present.

**58/19 Declarations of Interest** – There were no declarations of interest.

**59/19 Minutes** – Prior to the meeting, the minutes of the meeting held 28 January 2020 had been circulated to the Committee.

Minute Number 53/19 – Traffic Calming – The Chairman proposed that the last paragraph of this item be removed, along with resolution number 5.

**Resolved** that the minutes of the meeting held on 28 January 2020 be approved and signed by the Chairman, with the above amendment. **Action TG**

**60/19 Matters Arising** – There were no matters arising.

**61/19 Open Forum** – A member of the public remarked on the road markings and the signs which had been erected on Milton Road, however he was hoping there would be more progress with traffic calming measures in the near future.

Another member of the public was also pleased to see the road signs had been erected.

**62/19 Traffic Calming** – Jonathan White advised that the County Council had been completing some scheduled line refreshing in Adderbury, but this was not work which had been requested by the Committee. They were simply refreshing the markings which were already there and the crew had not been aware of the Committee's additional requests. This highlighted the need for joined up thinking between the various officers at the County Council. Jonathan agreed to send the Committee's line marking list to Mike Wasley.

It was again highlighted by the Committee that there were a number of traffic calming measures which could be implemented around West Adderbury, if residents were prepared to volunteer to lead on the projects.

There was a discussion about the proposal for a chicane on Milton Road and the Committee would need to amend its original proposal for the Milton Road, agreed in October 2019 by the Committee, to be an equivalent of the measures proposed for Berry Hill Road. The reason was that it would be simpler, consistent, cheaper, no less effective and would fit more easily with the site constraints expected to accommodate the location of the sports facilities entrance.

The Committee also agreed that the optimum location for impact and protection would be approximately mid-way between the entrances to the proposed sports facilities and Ball Colgrave. However, the precise location and configuration would need to be confirmed with the County Council. It was highlighted the further east the chicane was located, the more effective the protection for the developments, but taking into account visibility requirements of drivers joining Milton Road from those developments.

Jonathan White also highlighted that a meeting would need to be convened with Karina Jacoby because she had volunteered to lead on the project on Milton Road.

Mike Wasley advised that once the location had been confirmed by the Parish Council, he would need this information in writing which would enable the County Council to write a business case. Mike also highlighted that there would be a formal consultation process, however prior to this, an informal consultation process would need to be undertaken by the Parish Council.

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During the discussions, a number of actions were agreed.

**Recommended** that the actions, as detailed below, be approved:

	<b>Action</b>	<b>Whom</b>
1.	The list of new road markings for the whole village be sent to Mike Wasley at Oxfordshire County Council.	<b>JW</b>
2.	A 'give and take' chicane be installed on Milton Road between bell mouth entrance to the proposed new sports & community facility and Ball Colgrave, to be confirmed with Oxfordshire County Council.	<b>KJ/ JW</b>
3.	Investigations be made into whether additional street lighting for the chicane is required and whether this could form part of the project for the new sports & community facility.	<b>MW/KJ</b>
4.	Instructions on 2 & 3 above be sent to Oxfordshire County Council.	<b>KJ/TG</b>
5.	An informal consultation processed be instigated with regard to the 'give and take' chicane on Milton Road and the results be forwarded to Oxfordshire County Council.	<b>KJ/TG</b>
5.	Investigations be made into accessing funding from the Cherwell Safety Fund with Councillor Andrew McHugh.	<b>TG</b>
6.	The funding for the traffic calming project be updated.	<b>TG</b>

**63/19 Dog Fouling Initiative** – The Clerk reported that there was a new initiative to tackle dog fouling, whereby paint was sprayed on the dog mess to highlight the issue. It was also reported that neighbouring villages were looking into this initiative too.

Councillor Diane Bratt reported that two 'no dog fouling' signs had been removed from the Lucy Plackett Playing Field and these needed to be replaced.

The Chairman reported that residents had cleared debris from the footpath in the Lucy Plackett Playing Field.

**Recommended** that:

- 1) the dog fouling initiative be deferred for monitoring of its success in neighbouring villages;
- 2) four 'no dog fouling' signs be purchased for the Lucy Plackett Playing Field; and **Action TG**
- 3) the residents who had cleared the footpath at the Lucy Plackett Playing Field be thanked for their work.  
**Action MR/TG**

**64/19 Drainage** – Jonathan White reported that there had not been any change with the drainage on Oxford Road since the last meeting of the Committee.

Councillor Diane Bratt also reported that there did not appear to be any improvements with the drainage on Banbury Road either.

**Recommended** that:

- 1) the report be noted; and
- 2) Nick Watson be contacted for an update on the drainage works on Oxford Road and Banbury Road.  
**Action TG**

**65/19 Hedgehogs Signs** – The Chairman reported that he was in possession of the hedgehog signs and he would distribute them around the village.

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**Recommended** that the report be noted.

**66/19 Bryan Sheppard Memorial Tree** – The Clerk reported that the Parish Council had received a request for a Memorial Tree from the family of Bryan Sheppard.

Councillor Diane Bratt suggested that as the family had requested that the tree be planted in Colin Butler Green, which was currently full of trees, the poplar stump could be removed and it could be planted in that space.

The family would also need to provide the Parish Council with details around the species of the tree and the type of plaque, before a final decision was made.

**Recommended** that:

- 1) the request for a Memorial Tree for Bryan Sheppard be approved in principle;
- 2) following consultation with the family, the tree be planted in the space on Colin Butler Green once the poplar stump has been removed;
- 3) the family be asked to contribute to the cost of the removal of the stump, as this will enable the Memorial Tree to be planted in their desired location; and
- 4) prior to any purchase and planting of the tree and plaque, the family be asked to provide the following details to the Parish Council:
  - the species of tree;
  - confirmation of a contribution towards the cost of the removal of poplar stump; and
  - size, style and wording of the plaque and if possible, a photograph of an example.

**Action TG**

**66/19 Date of Next Meeting** – Tuesday 23 June 2020 at 730pm.

(Meeting closed at 8.40pm)

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Chairman