

**Parish Council of  
ADDERBURY**

**ADDERBURY CEMETERY**

**Rules, Regulations and  
Burial Fees**

**1 April 2022**

## **REGULATIONS**

### **to be observed in the Cemetery at Adderbury**

1. The area to be used for graves is divided into grave spaces distinguished by convenient numbers, so that the position can be readily determined, and a corresponding plan is kept on which each grave is shown.
2. The grave spaces for the burial of persons above 12 years of age are in measurement 3.0 metres by 1.20 metres. Those for the burial of children under 12 years of age are 2.0 metres by 1.0 metres.
3. A Register of graves is kept in which the name, age and date of burial of each person is registered.
4. Nobody must be buried in any vault or walled grave unless the coffin be separately entombed in an air-tight manner that is by properly cemented stone or brick work which will never be disturbed.
5. Only one body will be buried in a grave at one time unless the bodies be those of members of the same family.
6. No un-walled grave will be re-opened within 14 years after the burial of a person above 12 years of age or within 8 years after the burial of a child under 12 years of age, unless for the purpose of burying another member of the same family, in which case a layer of earth of not less than 15 centimetres in thickness will be left undisturbed above the last buried coffin. If on re-opening a grave any annoyance to the sense of smelling be perceptible, the soil will not be disturbed. In no case will any human remains ever be removed from a grave.
7. No coffin must be buried in any un-walled grave within one metre of the ordinary level of the ground unless it contains the body of a child under 12 years of age, when it must be not less than 60 centimetres below that level.
8. All graves are to be dug to a depth of 2.0 metres, except those for children under 12 years of age, and graves for three interments shall be dug to a depth of 2.45 metres.
9. Grave spaces for the interment of ashes are to be a maximum of 1.0 metres by 1.0 metres.
10. Undertakers must ensure that gravediggers do not place any earth or soil removed into the drainage ditch on the southern boundary of section III of the Cemetery.
11. Grave spaces will be used in rotation. All graves are suitable to be dug as double depth graves. Should any stone be encountered during the grave digging process, it will be the undertakers' responsibility to ensure the necessary equipment is used to remove the stone. This will be at the cost of the undertaker, not the Parish Council. No two adjacent grave spaces will be allocated instead of a double plot due to the undertakers' not being able to remove the stone.
12. The Parish Council agreed on 15 September 2009 not to continue with reserving plots. For those plots previously reserved a time limit of fifteen years will be imposed, after which the reservation will lapse unless renewed. Responsibility for renewal will rest with the person reserving the plot.
13. All applications concerning the cemetery are to be made to the Chairman or the Clerk of the Parish Council.
14. The Cemetery is opened for the admission of persons to walk in the footpaths and to inspect the graves subject to the Regulations and Restrictions of the Parish Council.
15. No cycles and no dogs or other animals except guide dogs are permitted to enter the Ground at any time.

16. A Plan of the Ground, indicating the grave spaces used and unused, may be seen at the Office of the Clerk to the Parish Council.
17. To facilitate maintenance and mowing, the Parish Council will not permit any kerbstone of any description. Similarly, no memorial, jar or vase shall be placed on the turfed area.
18. Planting or cultivation on the turfed surface of the grave space will not be permitted. This area must in all respects and at all times be left undisturbed. The Council reserves the right to prune, cut down, dig up or remove any trees, shrubs, or plants as they may consider necessary or desirable.
19. All proposed inscriptions are to be sent to the Clerk for approval by the Council, and in no case is any Stone or other erection to be placed in the Cemetery without the written authority of the Clerk to the Parish Council.
20. Only Headstones and Crosses will be allowed and they must not exceed 1.0 metres in height. A base of stone or concrete not exceeding 60 centimetres long by 1.10 metres wide will be allowed with a minimum thickness of 7.5 centimetres, but thicker where required and this must finish flush with the ground.  
  
The concrete base at the back and sides of the Stones and Crosses shall be 15 centimetres wide to allow for mowing.
21. Oval, round or square porcelain cameos may be inserted in headstones provided they do not exceed 8cm by 10cm. Details of any proposed cameo must be sent to the Clerk for approval by the Council.
22. In the area set aside for the interment of Ashes only memorial tablets, not exceeding 0.5 metres long by 0.5 metres wide, will be allowed. These must finish flush with the ground.
23. The maintenance of a memorial stone is the responsibility of the family of the deceased person for 99 years as from the date of purchase of the grave. In cases of neglect to repair memorials erected for five years or more, notice will be sent to the owner or his/her representative (where the address is known) and, if not executed within the given time limit, the Council will take responsibility for remedial works as are necessary for public safety. This may include the laying down or removal of the headstone.

***The Cemetery is provided by Adderbury Parish Council for parishioners only or those who have a significant link to the village (the significant link will be approved at the discretion of the Clerk to the Parish Council and Chairman of the Parish Council).***