

ADDERBURY PARISH COUNCIL

TUESDAY 31 JULY 2018

Clerk & Responsible Financial Officer
Theresa Goss
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23 July 2018

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 31 July 2018 at 7.30pm** at the **Church House, High Street, Adderbury** to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Andrew McHugh and Mike Bishop and County Councillor Arash Fatemian are also invited to attend.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public to the meeting and advise on the procedure for the recording of meetings.
7.30pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7.30pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7.30pm - 7.35pm

4. **Minutes** – To consider the minutes of the meeting held on 26 June 2018 any matters arising from those minutes. **(To follow)**
7.35pm – 7.45pm

5. **Chairman's Announcements**
 - Repairs to the fencing at the Walled Garden Allotments
 - Correspondence with Tenants at the Walled Garden Allotments
 - Repairs to the bench and proposed repairs to the gates at the Cemetery
 - Response to Councillor Astley's query about consultation for the Milton Road land project

7.45pm – 7.50pm
6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
7.50pm – 8:00pm
7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors.
8.00pm – 8.10pm
8. **Planning**
 - i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
 - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
 - iii) Planning Application 18/00220/F – To receive an update on the planning application for the change of use of agricultural land to sport/recreation and community use on the Parish Council's land on Milton Road. **(Report to follow)**

8.10pm – 8.20pm
9. **Village Matters**
 - i) Silent Soldier – To agree where to locate the Silent Soldier. **(Report to follow)**
 - ii) FOCAL – To receive a report on the work at FOCAL **(Report to follow)**
 - iii) Working for Adderbury Community (WFAC) – To receive a progress report. **(Report to follow)**
 - iv) Defibrillator for Adderbury – To receive an update on the purchase and installation of the defibrillator in Adderbury and agree how to distribute any remaining funds. **(Report to follow)**
 - v) Village Sign – To discuss not reinstalling the 'Adderbury' village road signs on Banbury Road (next to the Barwood Development). **(Report to follow)**
 - vi) Litter Bin – To discuss installing a new litter bin on Chapel Lane (at the bus stop). **(Report to follow)**
 - vii) Forest Schools Project – To receive an update on the progress of this project and agree a strategy for basic maintenance in the future. **(Report to follow)**
 - viii) Ice House Project - To receive an update on the progress of with the project. **(Report to follow)**

8.20pm – 8.40pm
10. **Parish Council Matters**
 - i) Committee Minutes and Recommendations. If Councillors have any queries on the minutes and decisions of the Committees, please contact the Clerk prior to the Parish Council meeting

- Environment Committee – To note that there had not been a meeting of the Committee since the last meeting of the Parish Council and to appoint a new member to the Committee.
 - Staffing Committee – To note that there had not been a meeting of the Committee since the last meeting of the Parish Council.
- ii) Co-option – To consider any applications for co-option for the vacancy on the Parish Council.
- iii) Strategic Plan 2018-2021 – To approve the Parish Council’s Strategic Plan for 2018-2021.
(Report to follow)
- iv) Parish Council Surgeries – To receive a report on the issues reported at the last Parish Council Surgery.

Surgeries are held on the first Saturday on the month at the Church House, Adderbury, from 11am to 12 noon.

- v) Health and Safety - To receive a report on:
- the play area inspection at The Rise from Councillor Steven Cox;
 - the play area inspection at the Lucy Plackett Playing Field from Councillor Ann Lyons; and
 - Adderbury Lakes from Councillor Diane Bratt

8.40pm – 8.50pm

11. **Finance**

- i) Approval of Accounts for Payment - To approve the accounts for payment. **(Report to follow)**
- ii) Bank Reconciliation and Financial Report - To note the bank reconciliation and financial report.
(Report to follow)
- iii) Reallocation of Funds – To consider reallocating New Homes Bonus and other funds held by the Parish Council. **(Report to follow)**

8.50pm – 9.00pm

12. **Correspondence** - Items of correspondence will be circulated to members.
9.00pm

13. **Public and Press** - To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 14 & 15 on the grounds that it could involve the likely disclosure of private and confidential information.
9.00pm

14. **Window Grills at the Friends Meeting House** – To discuss additional work to the window grills at the Friends Meeting House. **(Report to follow) 9.00pm – 9.05pm**

The Lucy Jane Plackett Charity

15. **Lucy Plackett Playing Field** – To consider quotes for work to the footpath in the Lucy Plackett Playing Field. **(Report to follow) 9.05pm – 9.10pm**

16. **Litter Bin/Dogs on Leads** – To consider installing a bigger litter bin at the Lucy Plackett Playing Field and whether more signage is required reminding owners that dogs should be kept on leads in the Playing Field. **9.10pm – 9.15pm**

17. **Running Club Event** – To consider a request from Adderbury Running Club for use of the Playing Field for their event on 14 July 2019. **(Report to follow) 9.15pm – 9.20pm**

18. **Meeting Dates** – Future meeting dates be agreed as follows and will commence at 7.30pm at the Church House, Adderbury, unless stated otherwise:

- 11 September 2018
- 30 October 2018
- 27 November 2018
- 15 January 2019
- 26 February 2019
- 26 March 2019
- 30 April 2019

9.20pm

19. **Items for the Future Agendas/Items of Information**

- Boreholes in Adderbury Cemetery
- LAP/LEAP/Community Areas, Adderbury Fields
- Traffic Issues in the Village

9.20pm