

ADDERBURY PARISH COUNCIL

TUESDAY 29 JUNE 2021

Clerk & Responsible Financial Officer

Theresa Goss
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23 June 2021

Dear Councillors,

A meeting (Advisory) of the Parish Council will be held on Zoom on **Tuesday 29 June 2021 at 7.30pm** to transact the business set out in the Agenda below and you are invited to attend.

The District Councillors Mike Bishop, Andrew McHugh and Adam Nell and County Councillor Arash Fatemian are also invited to attend.

The Zoom joining details are as follows:

<https://us02web.zoom.us/j/86259743139?pwd=Zk9vcDc4MjFQbm9ZK1RWelBQT2s0QT09>

Meeting ID: 862 5974 3139

Passcode: 434325

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7.30pm – 7.35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7.35pm – 7.40pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7.40pm – 7.45pm

4. **Minutes** – To consider the minutes of the meeting held on 18 May 2021 and any matters arising from those minutes. **(Attached)**
7.45pm – 7.50pm

5. **Chairman's Announcements**

- Rhoda Woodward's Memorial Service was scheduled to be held on Saturday 10 July 2021. However due to Covid-19 restrictions being extended it is now being held on Saturday 11 September at 11am at the Methodist Chapel, Adderbury followed by refreshments at the Coach and Horses PH.

- Parish Council Surgeries were due to re-start in July 2021, however due to the Covid-19 restrictions this is not possible. The first Surgery will now be on Saturday 4 September 2021.

7.50pm – 8.00pm

6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)

8.00pm – 8.10pm

7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors. **8.10pm – 8.20pm**

8. **Planning**

- i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
- iii) Planning Application 21/01966/F, Land to rear of Gracewell Care Home, Gardner Way, Adderbury - Erection of 18 dwellings and access road. **(Information previously circulated)**
- iv) Oxfordshire County Council's Local List of Information Requirement – To discuss whether to make comments on the update of the Local List. **(Information previously circulated)**

8.20pm – 8.40pm

9. **Village Matters**

- i) Traffic Calming - To receive a report on the traffic calming project in the village. **(Report to follow)**
- ii) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
- iii) The Milton Road Community Project - To receive progress reports on the building project and the progress made by the Working for Adderbury Community (WFAC) Working Group. **(Report to follow)**
- iv) Community Engagement – To discuss community engagement and distributing information to the village. **(Report to follow)**
- v) Bench Survey – To receive an update on the bench survey and discuss replacing the bench outside the Coach and Horses.

8.40pm – 9.00pm

10. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.
- ii) Appointment of Council Representatives & Council Committees and Working Groups - To appoint the Parish Council representatives to the follow roles:
 - Financial Monitoring
 - 'Paint Means Poo'
 - Community Speedwatch
 - Cemetery Working Party
 - Finance/Grants Working Party
 - Friends Meeting House
 - Adderbury and Milton Feoffees – To discuss the issues with changing the Parish Council representative on the Feoffees. **(Report to follow)**

- iii) Committee Minutes and Recommendations. If Councillors have any queries on the minutes and decisions of the Committees, please contact the Clerk prior to the Parish Council meeting
- Environment Committee & Staffing Committee: To consider the minutes of the Environment Committee held on 25 May 2021. The next meeting of the Environment Committee is scheduled for Thursday 15 July 2021 at 7.30pm on Zoom.
- iv) Health and Safety:-
- To note the play area inspection at The Rise from Councillor Rod Head;
 - To note the play area inspection at the Lucy Plckett Playing Field from Councillor Ann Lyons
 - To note the inspection at Adderbury Lakes from Councillor Diane Bratt.

9.00pm – 9.20pm

11. **Finance**

- i) Approval of Accounts for Payment, Income and Bank Reconciliation - To approve the accounts for payment, note the income received since 1 April 2021 and note the bank reconciliation. **(Reports to follow)**
- ii) Financial Report - To note the financial report. **(Report to follow)**
- iii) Budget Monitoring – To note budget monitoring report from April to June 2021. **(Report to follow)**

9.20pm - 9.25pm

12. **Correspondence** - Items of correspondence will be circulated to members.
9.25pm

The Lucy Jane Plckett Charity

(One Item)

13. **Review of Signs in the Lucy Plckett Playing Field** – To discuss whether new signage is required to ensure dogs are kept on a lead and dog owners are encouraged to pick up after their pets. **(Report to follow)**

9.25pm – 9.30pm

14. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm. Until further notice, these will be virtual meetings held on Zoom. **9.30pm**

- 27 July 2021
- 14 September 2021
- 26 October 2021
- 30 November 2021

15. **Items for the Future Agendas/Items of Information**

- Quote for Works at Adderbury Cemetery
- Monitoring of brambles at the Lucy Plckett Playing Field children's play area
- Bench Survey (Councillor Rod Head)

9.30pm