

ADDERBURY PARISH COUNCIL

TUESDAY 29 MARCH 2022

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

adderburypc@hotmail.com
www.adderburypc.co.uk

22 March 2022

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 29 March 2022 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, Andrew McHugh and Adam Nell and County Councillor Arash Fatemian are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7.30pm – 7.35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7.35pm – 7.40pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7.40pm – 7.45pm

4. **Minutes** – To consider the minutes of the meeting held on 15 February 2022 and any matters arising from those minutes. **(Attached)**
7.45pm – 7.50pm
5. **Chairman's Announcements**
 - Report on the meeting with Oxfordshire County Council and The Order of St John Care Trust with regard to the responsibility for the overgrown land outside Lake House in Lake Walk.
7.50pm – 8.00pm

6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
8.00pm – 8.10pm
7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors. **8.10pm – 8.20pm**
8. **Planning**
 - i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
 - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
8.20pm – 8.30pm
9. **Village Matters**
 - i) Traffic Calming - To receive an update on the traffic calming project, including the proposal for 20mph speed restrictions in the village. **(Report to follow)**
 - ii) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
 - iii) The Milton Road Community Project - To receive progress reports on the building project and the progress made by the Working for Adderbury Community (WFAC) Working Group. **(Report to follow)**
 - iv) HM The Queen's Platinum Jubilee Events – To discuss events to mark HM The Queen's Platinum Jubilee in June 2022 and funding for the event.
 - v) Bench Survey – To discuss progressing the survey of benches in the village.
 - vi) Annual Parish Meeting (APM) – To note that the APM is being held on Tuesday 12 April 2022 at 7.30pm at the Methodist Hall, Adderbury and Community First Oxfordshire are making a presentation with regard to reviewing Neighbourhood Development Plan.
 - vii) Day of Dance, 23 April 2022 – To discuss covering the cost of a portable toilet for the event, to be located near to Le Hall Place. **(Report to follow)**
 - viii) Longwall Footpath (Footpath 17) – To discuss the Section 106 funding which is available for work on the Longwall Footpath. **(Report to follow)**
8.30pm – 9.00pm
10. **Parish Council Matters**
 - i) Vacancies – To consider two applications for the vacancies on the Parish Council. **(Previously circulated)**
 - ii) Parish Council Surgery – To note any issues raised at the Surgery held on 5 March 2022.
 - iii) Committee Minutes and Recommendations. If Councillors have any queries on the minutes and decisions of the Committees, please contact the Clerk prior to the Parish Council meeting
 - Environment Committee: There had not been a meeting of the Environment Committee since the last meeting of the Parish Council.
 - Staffing Committee: To note the minutes of the meeting held on 24 March 2022.
 - iv) Health and Safety:-

- To note the play area inspection at The Rise;
- To note the play area inspection at the Lucy Plackett Playing Field; and
- To note the inspection at Adderbury Lakes from Councillor Diane Bratt and also note the works carried out by the County Council to clear road gullies. This work is to ensure the gullies are not contributing to the sediment entering into the Lakes during heavy rainfall and any further works which are proposed to address this, will be in consultation with the Environment Agency.

v) Parish Council Newsletter/Communication with the Village – To discuss a Parish Council Newsletter.

vi) Support for Ukraine – To discuss how the Parish Council can show its support for the Ukraine and its opposition to the invasion of the Country.

9.00pm – 9.15pm

11. Finance

i) Approval of Accounts for Payment, Income, Uncashed Payments and Bank Reconciliation - To approve the accounts for payment and note the income received since the last meeting, the uncashed payments and the bank reconciliation. **(Reports to follow)**

ii) Financial Report - To note the financial report. **(Report to follow)**

iii) Budget Monitoring – To note the budget monitoring report from April 2021 to March 2022. **(Report to follow)**

iv) Councillor to Monitor Financial Matters – To appoint a Councillor to monitor the Parish Council's financial matters, in conjunction with the Clerk and Responsible Financial Officer.

9.15pm – 9.20pm

12. **Correspondence** - Items of correspondence will be circulated to members.

9.20pm – 9.25pm

The Lucy Jane Plackett Charity

(One Item)

13. **Works to Lime Trees in the Lucy Plackett Playing Field** – To discuss lifting the crown of two Royal Lime trees in Dog Close, by about 6 feet.

9.25pm – 9.30pm

14. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm and Church House, High Street, Adderbury.

- 12 April 2022 (Annual Parish Meeting at the Methodist Hall, Chapel Lane, Adderbury)
- 26 April 2022
- 28 June 2022
- 26 July 2022

9.30pm

15. **Items for the Future Agendas/Items of Information**

- Monitoring of brambles at the Lucy Plackett Playing Field children's play area
- Lucy Plackett Playing Field – Area for Dogs

9.30pm