

ADDERBURY PARISH COUNCIL

TUESDAY 28 JUNE 2022

Clerk & Responsible Financial Officer

Theresa Goss
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21 June 2022

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 28 June 2022 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, David Hingley and Adam Nell and County Councillor Arash Fatemian are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7.30pm – 7.35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7.35pm – 7.40pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7.40pm – 7.45pm

4. **Minutes** – To consider the minutes of the meeting held on 24 May 2022 and any matters arising from those minutes. **(Attached)**
7.45pm – 7.50pm
5. **Chairman's Announcements**
 - Party in the Park – The event was successfully held on 11 June 2022 and thanks to the organisers for their work and for taking into account and addressing, the issues the Parish Council raised prior to the event.
 - Millennium Cup - Councillor Sue Jelfs has agreed to judge the Millennium Cup. The Cup will be presented to the winners at the Gardening Show in August 2022.
 - Operation London Bridge - Discussions had been held with the Church and arrangements were in place, when required.
 - Nuisance Dog in the Lucy Plackett Playing Field – There had been a number of reports of a dog being let loose in the Playing Field and is then left unattended for long periods of time. This has been reported to the Dog Warden at Cherwell District Council and he is following up the matter.
 - HM The Queen's Platinum Jubilee Celebrations – Thanks to those members of the community who

were involved with the events, for all their hard work.

- High Sheriff's Award – The Parish Council held an event held on 18 June 2022 for the Chairman, Diane Bratt, following the receipt of the Award in 2020.

7.50pm – 7.55pm

6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)

7.55pm – 8.05pm

7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors. **8.05pm – 8.15pm**

8. **Planning**

- i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
- iii) Green and Blue Infrastructure (GBI) Strategy – To approve the comments which have been submitted to Cherwell District Council on the Strategy. **(Previously circulated)**
- iv) Local Cycling and Walking Investment Plan - To approve the comments which have been submitted to Oxfordshire County Council on the Plan. **(Previously circulated)**

8.15pm – 8.25pm

9. **Village Matters**

- i) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
- ii) The Milton Road Community Project - To receive progress reports on the building project and grant funding/fundraising for Working for Adderbury Community (WFAC) Working Group. **(Report to follow)**
- iii) Proposed 20mph Speed Restrictions for Adderbury – To discuss the results of the proposed 20mph speed restrictions survey, the results of the County Council's traffic speed and volume survey and approve the submission of the results to the County Council. **(Report to follow)**
- iv) Play Equipment/Benches in Griffin Close – To discuss a request for play equipment and benches in Griffin Close. **(Report to follow)**
- v) Adderbury Bowls Club – To note the request from Adderbury Bowls Club for additional directional signage to the Club. **(Report to follow)**
- vi) HM The Queen, Platinum Jubilee, 'The Queen's Green Canopy' – To discuss ordering trees to support this initiative for planting at various locations in the village. **(Report to follow)**

- vii) 'The Great Big Green Week' – To discuss being part of this initiative being held from 24 September 2022 to 2 October 2022. <https://greatbiggreenweek.com/>

8.25pm – 8.45pm

10. **Parish Council Matters**

- i) Parish Council Surgery – To note any issues raised at the Surgery held on 11 June 2022.
- ii) Appointment of Council Representatives & Council Committees and Working Groups - To appoint the Parish Council representatives and establish the memberships of the Parish Council Working

Groups and Committees. **(Report to follow)**

iii) Health and Safety:-

- To note the play area inspection at The Rise from Councillor Simon Davies;
- To note the play area inspection at the Lucy Plackett Playing Field from Councillor Simon Davies; and
- To note the inspection at Adderbury Lakes from Councillor Diane Bratt.

iv) Parish Council's Policy on Reservations of Burial Plots in Adderbury Cemetery – To review the Reservations Policy for Adderbury Cemetery. **(Report to follow)**

v) Walled Garden Allotments – To review the Conditions of Tenancy at the Walled Garden Allotments. **(Report to follow)**

vi) Parish Council Newsletter – To discuss and agree items for the next Parish Council Newsletter.
8.45pm – 9.00pm

11. **Finance**

i) Approval of Accounts for Payment, Income, Uncashed Payments and Bank Reconciliation - To approve the accounts for payment and note the income received since the last meeting, the uncashed payments and the bank reconciliation. **(Reports to follow)**

ii) Financial Report - To note the financial report. **(Report to follow)**

iii) Budget Monitoring – To note the budget monitoring from 1 April 2022 – June 2022. **(Report to follow)**

iv) Pension Policy – To approve a Parish Council Pension Policy. **(Report to follow)**
9.00pm – 9.10pm

12. **Correspondence** - Items of correspondence will be circulated to members.
9.10pm – 9.20pm

The Lucy Jane Plackett Charity

(No Items)

13. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm and Church House, High Street, Adderbury.

- 26 July 2022
- 13 September 2022
- 25 October 2022
- 29 November 2022

9.20pm

14. **Items for the Future Agendas/Items of Information**

- Monitoring of brambles at the Lucy Plackett Playing Field children's play area
- Lucy Plackett Playing Field – Area for Dogs
- Induction for Councillors & Code of Conduct
- Section 106 Funds
- Day of Dance 2023

9.20pm