

ADDERBURY PARISH COUNCIL

TUESDAY 27 OCTOBER 2020

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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20 October 2020

Dear Councillor,

A meeting of the Parish Council will be held virtually on Zoom on **Tuesday 27 October 2020 at 7.30pm** to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Arash Fatemian are also invited to attend.

To enable you to attend the meeting, the Zoom meeting ID and password will be sent to you in due course.

Members of the public are advised to contact the Clerk to the Parish Council if they wish to attend the meeting. Please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting, especially Jamie Cox as it is his first meeting as a Parish Councillor.
7.30pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7.30pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7.30pm – 7.35pm
4. **Minutes** – To consider the minutes of the meeting held on 8 September 2020 and any matters arising from those minutes. **(Attached)**
7.35pm – 7.40pm
5. **Chairman's Announcements**
 - Rotary Club Banbury Cherwell Christmas Cheer Event
 - Aynho Road Ancient Paddock – Condition of the paddock has been reported to Cherwell District Council for investigation
 - Parish Council WhatsApp Group – Councillors should contact the Clerk if they wish to be a member of the Group**7.40pm – 7.45pm**

6. **Appointment of Vice-Chairman** – To appoint a Vice-Chairman for 2020/2021.
7.45pm – 7.50pm
7. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
7.50pm – 8.00pm
8. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors. **8.00pm – 8.10pm**
9. **Planning**
 - i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
 - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)****8.10pm – 8.15pm**
10. **Village Matters**
 - i) Traffic Calming - To receive a report on the traffic calming project in the village. **(Report to follow)**
 - ii) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
 - iii) The Milton Road Community Project - To receive a progress report on the pitch preparation and also a progress report on the project, from the WFAC Working Group. **(Reports to follow)**
 - iv) Community Award – To discuss a suggestion that the Parish Council has a 'Community Award' for those who 'make a significant contribution to the Community of Adderbury'. **(Report to follow)**
 - v) Cold Calling Signs – To consider a request for 'No Cold Calling' Signs in the village. **(Report to follow)**
 - vi) Parking on The Rise – To consider writing to residents requesting that they do not park on the green in The Rise and discuss the parking issues at the junction with Banbury Road. **(Report to follow)**
 - vii) Relocation of the Silent Soldier - To discuss relocating the Silent Soldier to St Mary's Church, either permanently, or temporarily for Remembrance Sunday. **(Report to follow)**
 - viii) Works to Footpaths in the Village – To discuss using Section 106 funds to resurface or extend footpaths in Adderbury. **(Report to follow)**
 - ix) Biodiversity Projects – To consider reports on:
 - the St Mary's Road project and note the thanks from local residents to the Chairman on its success;
 - the Aynho Road amenity areas project; and
 - Forest Schools.**(Reports to follow)**
8.15pm – 9.00pm

11. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.
- ii) Areas of Responsibility – To discuss and allocate to Councillors, areas of responsibility/monitoring for the village. **(Report to follow)**
- iii) Community Governance Review – To note the decision made by Cherwell District Council on 19 October 2020 and make comments on the second stage of the consultation process. **(Report to follow)**
- iv) Committee/Working Group Memberships – To update the Committees and Working Group memberships. **(Report to follow)**
- v) Committee Minutes and Recommendations. If Councillors have any queries on the minutes and decisions of the Committees, please contact the Clerk prior to the Parish Council meeting
 - Environment Committee – To note the minutes and approve the recommendations of the meeting held on Tuesday 22 September 2020. **(Minutes to follow)**
 - Staffing Committee – No meeting since the last meeting of the Parish Council.

9.00pm – 9.10pm

12. **Finance**

- i) Approval of Accounts for Payment and Bank Reconciliation - To approve the accounts for payment and bank reconciliation. **(Report to follow)**
- ii) Financial Report - To note the financial report. **(Report to follow)**
- iii) External Auditor Report 2019/2020 – To note the conclusion of the external audit for 2019/2020 and that no issues were highlighted by Moore. **(Report to follow)**
- iv) Parish Remuneration Panel 2021/2022 – Members Allowances – To consider the report of the Independent Parish Remuneration Panel 2021/2022. **(Report to follow)**

9.10pm – 9.20pm

13. **Correspondence** - Items of correspondence will be circulated to members.
9.20pm

The Lucy Jane Plackett Charity

(No items)

14. **Public and Press** - To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15 & 16 on the grounds that it could involve the likely disclosure of private and confidential information.
9.20pm

15. **Works to Amenities Areas** – To consider three quotes for maintenance work to amenity areas in the village. **(Report to follow)**
9.20pm – 9.25pm

16. **Registration of Volunteers** – To consider a quote for the electronic registration of volunteers who assist the Parish Council. **(Report to follow)**
9.25pm – 9.30pm

17. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm. Until further notice, these will be virtual meetings held on Zoom. **9.30pm**

- 24 November 2020
- No meeting in December 2020
- 12 January 2021
- 25 February 2021
- 30 March 2021
- 27 April 2021
- 18 May 2021

18. **Items for the Future Agendas/Items of Information**

- Grass Cutting/Allotment/Cemetery/Milton Road/Lucy Plackett Playing Field Maintenance Contracts for 2021/2022

9.30pm