

# ADDERBURY PARISH COUNCIL

TUESDAY 27 JULY 2021

**Clerk & Responsible Financial Officer**  
**Theresa Goss**  
**3 Tanners Close**  
**Middleton Cheney**  
**Banbury, OX17 2GD**

[adderburypc@hotmail.com](mailto:adderburypc@hotmail.com)  
[www.adderburypc.co.uk](http://www.adderburypc.co.uk)

20 July 2021

Dear Councillors,

A meeting of the Parish Council will be held on Zoom on **Tuesday 27 July 2021 at 7.30pm** to transact the business set out in the Agenda below and you are invited to attend.

The District Councillors Mike Bishop, Andrew McHugh and Adam Nell and County Councillor Arash Fatemian are also invited to attend.

The Zoom joining details are as follows:

<https://us02web.zoom.us/j/86147508467?pwd=WmxvRHNGVytveXByMTFDTVNGMktUdz09>

Meeting ID: 861 4750 8467

Passcode: 609176

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.  
**7.30pm – 7.35pm**
2. **Apologies for absence** - To receive any apologies for absence from the meeting.  
**7.35pm – 7.40pm**
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**  
**7.40pm – 7.45pm**

4. **Minutes** – To consider the minutes of the meeting held on 29 June 2021 and any matters arising from those minutes. **(Attached)**  
**7.45pm – 7.50pm**
5. **Chairman's Announcements**
  - Approval of planning application 21/00104/F  
**7.50pm – 8.00pm**

6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.  
**(10 minutes maximum/3 minutes per person)**  
**8.00pm – 8.10pm**
7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors. **8.10pm – 8.20pm**
8. **Planning**
  - i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
  - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**  
**8.20pm – 8.25pm**
9. **Village Matters**
  - i) Traffic Calming - To receive a report on the traffic calming project in the village. **(Report to follow)**
  - ii) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
  - iii) The Milton Road Community Project - To receive progress reports on the building project and the progress made by the Working for Adderbury Community (WFAC) Working Group. **(Report to follow)**
  - iv) Parking Issues, Litter Bins and Signage – To discuss a residents request for additional litter bins and 'No Ball Games' signage for Croft Lane and also parking issues on High Street and Croft Lane.  
**(Report to follow)**  
**8.25pm – 8.45pm**
10. **Parish Council Matters**
  - i) Vacancies – To consider applications for co-option onto the Parish Council. **(Information previously circulated)**
  - ii) Cherwell District Council Draft Statement of Community Involvement – To make comments on the public consultation. **(Information previously circulated)**
  - iii) Committee Minutes and Recommendations. If Councillors have any queries on the minutes and decisions of the Committees, please contact the Clerk prior to the Parish Council meeting
    - Environment Committee & Staffing Committee: To consider the minutes of the Environment Committee held on 15 July 2021. The next meeting of the Environment Committee is scheduled for Tuesday 12 October 2021 at 7.30pm at Church House, High Street, Adderbury.
  - iv) Health and Safety:-
    - To note the play area inspection at The Rise from Councillor Rod Head;
    - To note the play area inspection at the Lucy Plackett Playing Field from Councillor Ann Lyons
    - To note the inspection at Adderbury Lakes from Councillor Diane Bratt.**8.45pm – 9.00pm**
11. **Finance**
  - i) Approval of Accounts for Payment, Income and Bank Reconciliation - To approve the accounts for payment, note the income received since 1 April 2021 and note the bank reconciliation.  
**(Reports to follow)**

ii) Financial Report - To note the financial report. **(Report to follow)**  
**9.00pm - 9.05pm**

12. **Correspondence** - Items of correspondence will be circulated to members.  
**9.05pm**

**The Lucy Jane Plackett Charity**

None

13. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm and Church House, High Street, Adderbury. **9.05pm**

- 14 September 2021
- 26 October 2021
- 30 November 2021

14. **Items for the Future Agendas/Items of Information**

- Quote for Works at Adderbury Cemetery
- Monitoring of brambles at the Lucy Plackett Playing Field children's play area
- Bench Survey (Councillor Rod Head & all Councillors reporting on seats near to their homes)

**9.05pm**