

ADDERBURY PARISH COUNCIL

TUESDAY 26 OCTOBER 2021

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

adderburypc@hotmail.com
www.adderburypc.co.uk

19 October 2021

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 26 October 2021 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, Andrew McHugh and Adam Nell and County Councillor Arash Fatemian are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7.30pm – 7.35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7.35pm – 7.40pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7.40pm – 7.45pm

4. **Minutes** – To consider the minutes of the meeting held on 14 September 2021 and any matters arising from those minutes. **(Attached)**
7.45pm – 7.50pm

5. **Chairman's Announcements**

- Gigaclear roll out in the village
- Broken stile of footpath on Twyford Road has been reported to Oxfordshire County Council
- Quotes being obtained for works to the Lucy Plackett Activity Centre
- A wreath would be laid at the Remembrance Day Service on 14 November 2021
- Focal Christmas cards are now for sale
- Parish Council policy regarding abusive correspondence

7.50pm – 8.00pm

6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
8.00pm – 8.10pm
7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors. **8.10pm – 8.20pm**
8. **Planning**
 - i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
 - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
 - iii) Cherwell District Council Local Plan Consultation – To make comments on the consultation by the deadline of 10 November 2021.
<https://www.cherwell.gov.uk/info/33/planning-policy/407/planning-policy-consultation>
8.20pm – 8.30pm
9. **Village Matters**
 - i) Traffic Calming - To receive a report on the traffic calming project in the village.
 - ii) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
 - iii) The Milton Road Community Project - To receive progress reports on the building project and the progress made by the Working for Adderbury Community (WFAC) Working Group. **(Report to follow)**
8.30pm – 8.45pm
10. **Parish Council Matters**
 - i) Parish Council Vacancies – To consider applications for co-option onto the Parish Council.
(Information previously circulated)
 - ii) Community Governance Review – To make comments on the Community Governance Review.
(Information previously circulated)
 - iii) Adderbury & Milton Feoffees – To confirm the Parish Council's representative on the Feoffees.
 - iv) Parish Council Surgery – To note any issues raised at the Surgery held on 2 October 2021.
 - v) Committee Minutes and Recommendations. If Councillors have any queries on the minutes and decisions of the Committees, please contact the Clerk prior to the Parish Council meeting
 - Environment Committee & Staffing Committee: There had not been a meeting of the Environment Committees or Staffing Committee since the last meeting of the Parish Council.
 - vi) Health and Safety:-
 - To note the play area inspection at The Rise from Councillor Rod Head;
 - To note the play area inspection at the Lucy Plackett Playing Field from Councillor Ann Lyons; and
 - To note the inspection at Adderbury Lakes from Councillor Diane Bratt.**8.45pm – 9.00pm**

11. **Finance**

- i) Approval of Accounts for Payment, Income and Bank Reconciliation - To approve the accounts for payment, note the income received since the last meeting and note the bank reconciliation. **(Reports to follow)**
 - ii) Financial Report - To note the financial report. **(Report to follow)**
 - iii) Walled Garden Allotments – To review the rents for 2022/2023. **(Report to follow)**
 - iv) Adderbury Cemetery – To review the burial fees for 2022/2023. **(Report to follow)**
 - v) Parish Council Budget 2022/2023 – To discuss items which Councillors would like to be considered during the budget setting process for 2022/2023.
 - vi) External Audit 2020/2021 – To note the completion of the external audit 2020/2021. **(Report to follow)**
- 9.00pm - 9.20pm**

12. **Correspondence** - Items of correspondence will be circulated to members.
9.20pm – 9:25pm

The Lucy Jane Plackett Charity
(One item)

13. **Party in the Park** – To consider a request for the Lucy Plackett Playing Field to be used for the Party in the Park on Saturday 11 June 2022.
9:25pm – 9:30pm
14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information. **9:30pm**
15. **Play Equipment Maintenance** – To consider quotes for repairs to the surfacing at the plays areas in The Rise and the Lucy Plackett Playing Field. **(Report to follow)**
9:30pm – 9.35pm
16. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm and Church House, High Street, Adderbury. **9.35pm**
- 30 November 2021
 - 11 January 2022
 - 22 February 2022
17. **Items for the Future Agendas/Items of Information**
- Monitoring of brambles at the Lucy Plackett Playing Field children's play area
 - Bench Survey (Councillor Rod Head & all Councillors reporting on seats near to their homes)
- 9.35pm**