

ADDERBURY PARISH COUNCIL

TUESDAY 15 FEBRUARY 2022

Clerk & Responsible Financial Officer

**Theresa Goss
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8 February 2022

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 15 February 2022 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, Andrew McHugh and Adam Nell and County Councillor Arash Fatemian are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7.30pm – 7.35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7.35pm – 7.40pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7.40pm – 7.45pm

4. **Minutes** – To consider the minutes of the meeting held on 18 January 2022 and any matters arising from those minutes. **(Attached)**
7.45pm – 7.50pm
5. **Chairman's Announcements**
7.50pm – 8.00pm

6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
8.00pm – 8.10pm
7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors. **8.10pm – 8.20pm**
8. **Planning**
 - i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
 - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
 - iii) 22/00203/OUT, Nicholas King Homes - Land to rear of St Marys House adj to, Henge Close, Adderbury - Outline application for the construction of up to ten houses, with all matters reserved except access
 - iv) Local Transport and Connectivity Plan – To make comments on the County Council's consultation. **(Information previously circulated)**
 - v) Adderbury Neighbour Plan – To discuss reviewing the Adderbury Neighbourhood Plan.
8.20pm – 8.45pm
9. **Village Matters**
 - i) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
 - ii) The Milton Road Community Project - To receive progress reports on the building project and the progress made by the Working for Adderbury Community (WFAC) Working Group. **(Report to follow)**
 - iii) HM The Queen's Platinum Jubilee Events – To discuss events to mark HM The Queen's Platinum Jubilee in June 2022.
 - iv) Parking in The Rise – To discuss parking issues in The Rise since the single yellow line has been painted on the junction of the A4260. **(report to follow)**
 - v) Bench Survey – To discuss progressing the survey of benches in the village.
 - vi) Bus Shelter – To discuss a request for a new bus shelter at the end of Chapel Lane/High Street.
8.45pm – 9.10pm
10. **Parish Council Matters**
 - i) Vacancies – To note the vacancies on the Parish Council.
 - ii) Parish Council Surgery – To note any issues raised at the Surgery held on 5 February 2022.
 - iii) Committee Minutes and Recommendations. If Councillors have any queries on the minutes and decisions of the Committees, please contact the Clerk prior to the Parish Council meeting
 - Environment Committee & Staffing Committee: There had not been a meeting of the Environment Committee or Staffing Committee since the last meeting of the Parish Council.
 - iv) Health and Safety:-

- To note the play area inspection at The Rise;
- To note the play area inspection at the Lucy Plckett Playing Field; and
- To note the inspection at Adderbury Lakes from Councillor Diane Bratt.

- v) Parish Council Newsletter/Communication with the Village – To discuss a Parish Council Newsletter.

9.10pm – 9.20pm

11. **Finance**

- i) Approval of Accounts for Payment, Income, Uncashed Payments and Bank Reconciliation - To approve the accounts for payment and note the income received since the last meeting, the uncashed payments and the bank reconciliation. **(Reports to follow)**
- ii) Financial Report - To note the financial report. **(Report to follow)**
- iii) Budget Monitoring – To note the budget monitoring report from April 2021 to February 2022. **(Report to follow)**
- iv) Councillor to Monitor Financial Matters – To appoint a Councillor to monitor the Parish Council’s financial matters, in conjunction with the Clerk and Responsible Financial Officer.

9.20pm – 9.30pm

12. **Correspondence** - Items of correspondence will be circulated to members.

9.30pm – 9.35pm

The Lucy Jane Plckett Charity

(No items)

13. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 14 on the grounds that it could involve the likely disclosure of private and confidential information. **9.35pm**

14. **Accident at Adderbury Lakes** – To note a recent accident at Adderbury Lakes and the actions taken. **9.35pm – 9.40pm**

15. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm and Church House, High Street, Adderbury. **9.40pm**

- 29 March 2022
- 12 April 2022 (Annual Parish Meeting)
- 26 April 2022

16. **Items for the Future Agendas/Items of Information**

- Monitoring of brambles at the Lucy Plckett Playing Field children’s play area
- Lucy Plckett Playing Field – Area for Dogs

9.40pm