

ADDERBURY PARISH COUNCIL

TUESDAY 14 SEPTEMBER 2021

Clerk & Responsible Financial Officer

Theresa Goss
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7 September 2021

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 14 September 2021 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, Andrew McHugh and Adam Nell and County Councillor Arash Fatemian are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7.30pm – 7.35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7.35pm – 7.40pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7.40pm – 7.45pm

4. **Minutes** – To consider the minutes of the meeting held on 27 July 2021 and any matters arising from those minutes. **(Attached)**
7.45pm – 7.50pm

5. **Chairman's Announcements**

- Oxfordshire's Bus Service Improvement Plan – Councillor to respond to the consultation on behalf of the Parish Council.
- Adderbury Community Day – Volunteers required for the marshalling the road closure.
- Colonel Stuckey Court - Anti-social behaviour.
- Tree Blocking Sor Brook – A tree which had fallen into Sor Brook had been reported to the Environment Agency by the Parish Council and it had now been removed.
- FOCAL Bench – The Clerk had ordered a new bench for FOCAL to be located outside Church House, using a grant from Cherwell District Council.
- Gigaclear – Meeting to discuss the fibre roll out in the village.

7.50pm – 8.00pm

6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
8.00pm – 8.10pm
7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors. **8.10pm – 8.20pm**
8. **Planning**
 - i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
 - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
 - iii) Oxfordshire 2050 – To make comments on the consultation. Deadline 8 October 2021.
(Information previously circulated)
8.20pm – 8.30pm
9. **Village Matters**
 - i) Traffic Calming - To receive a report on the traffic calming project in the village. **(Report to follow)**
 - ii) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
 - iii) The Milton Road Community Project - To receive progress reports on the building project and the progress made by the Working for Adderbury Community (WFAC) Working Group. **(Report to follow)**
8.30pm – 8.45pm
10. **Parish Council Matters**
 - i) Parish Council Surgery – To note any issues raised at the Surgery held on 4 September 2021.
 - ii) Parish Council Meetings, Post May 2021 – To approve the following resolution:

Resolved that all of the decisions which had been made by the Clerk and Responsible Financial Officer, under delegated authority, based on recommendations made by the Parish Council, since 7 May 2021 be approved.
 - iii) Committee Minutes and Recommendations. If Councillors have any queries on the minutes and decisions of the Committees, please contact the Clerk prior to the Parish Council meeting
 - Environment Committee & Staffing Committee: There had not been a meeting of the Environment Committee or the Staffing Committee since the last meeting of the Parish Council. The next meeting of the Environment Committee is scheduled for Tuesday 12 October 2021 at 7.30pm at Church House, High Street, Adderbury.
 - iv) Health and Safety:-
 - To note the play area inspection at The Rise from Councillor Rod Head;
 - To note the play area inspection at the Lucy Plackett Playing Field from Councillor Ann Lyons; and
 - To note the inspection at Adderbury Lakes from Councillor Diane Bratt.**8.45pm – 9.00pm**

11. **Finance**

- i) Approval of Accounts for Payment, Income and Bank Reconciliation - To approve the accounts for payment, note the income received since the last meeting and note the bank reconciliation. **(Reports to follow)**
- ii) Financial Report - To note the financial report. **(Report to follow)**
- iii) Budget Monitoring – To note the budget monitoring report from April to September 2021. **(Report to follow)**

9.00pm - 9.10pm

12. **Correspondence** - Items of correspondence will be circulated to members.
9.10pm – 9:15pm

The Lucy Jane Plackett Charity

None

13. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 14 on the grounds that it could involve the likely disclosure of private and confidential information. **9:15pm**

14. **Adderbury Lakes** – To consider quotes for the removal of a fallen tree at Adderbury Lakes. **(Report to follow)**
9:15pm – 9.25pm

15. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm and Church House, High Street, Adderbury. **9.25pm**

- 26 October 2021
- 30 November 2021
- 11 January 2022
- 22 February 2022

16. **Items for the Future Agendas/Items of Information**

- Quote for Works at Adderbury Cemetery
 - Monitoring of brambles at the Lucy Plackett Playing Field children's play area
 - Bench Survey (Councillor Rod Head & all Councillors reporting on seats near to their homes)
- 9.25pm**