

ADDERBURY PARISH COUNCIL

TUESDAY 12 JANUARY 2021

Clerk & Responsible Financial Officer

Theresa Goss
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5 January 2021

Dear Councillors,

A meeting of the Parish Council will be held on Zoom on **Tuesday 12 January 2021 at 7.30pm** to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Arash Fatemian are also invited to attend.

The Zoom joining details are as follows:

<https://us02web.zoom.us/j/85330214978?pwd=NitOakISa1JsTXc1dXhoQ3pnbDBIZz09>

Meeting ID: 853 3021 4978

Passcode: 319746

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting. **7.30pm**
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7.30pm

3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7.30pm – 7.35pm

4. **Minutes** – To consider the minutes of the meeting held on 24 November 2020 and any matters arising from those minutes. **(Attached)**
7.35pm – 7.40pm

5. **Chairman's Announcements**

- Retirement of John Cleeton, Rascal Horticultural
- Rural Community Forum

7.40pm – 7.50pm

6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.

(10 minutes maximum/3 minutes per person)
7.50pm – 8.00pm

7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors. **8.00pm – 8.10pm**

8. **Planning**

- i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**

8.10pm – 8.15pm

9. **Village Matters**

- i) Traffic Calming - To receive a report on the traffic calming project in the village. **(Report to follow)**
- ii) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
- iii) The Milton Road Community Project - To receive progress reports on the building project and the progress made by the Working for Adderbury Community (WFAC) Working Group. **(Report to follow)**
- iv) Mini Bus Service to Banbury - To discuss a proposal for a mini bus service from the village to Banbury. **(Report to follow)**
- v) Adderbury Lakes – To note the Tree Survey carried out at Adderbury Lakes by Tree and Woodland. **(Previously Circulated)**
- vi) Flooding Update – Councillor Laura Walker to update on the flooding issues in the village during heavy rainfall over the Christmas and New Year period. **(Report to follow)**
- vii) Adderbury Walled Garden Allotments – To consider a request from the tenant of plot number 1 for a plastic bubble greenhouse. **(Report to follow)**
- viii) Annual Parish Meeting (APM) 2021 – To discuss the arrangements for the Annual Parish Meeting being held on Wednesday 14 April 2021.

8.15pm – 8.45pm

10. **Parish Council Matters**

- i) Clerk's Equipment – To consider a request from the Clerk for a replacement printer. **(Report to follow)**
- ii) Health and Safety:-
- To note the play area inspection at The Rise;
 - To note the play area inspection at the Lucy Plackett Playing Field from Councillor Ann Lyons;
 - To note the inspection at Adderbury Lakes from Councillor Diane Bratt.
 - To note repairs to be completed by the County Council to the footbridge over Sor Brook and the footbridge from the Cemetery over Mill Stream.
- iii) Committee Minutes and Recommendations. If Councillors have any queries on the minutes and decisions of the Committees, please contact the Clerk prior to the Parish Council meeting
- Environment Committee – No meeting since the last meeting of the Parish Council. The next meeting is scheduled for Tuesday 26 January 2021 at 7.30pm on Zoom,

- Staffing Committee – No meeting since the last meeting of the Parish Council.

- iv) Community Speedwatch – To appoint a Councillor to take over the responsibility for the Community Speedwatch Scheme from Councillor Martin Rye.

8.45pm – 9.00pm

11. **Finance**

- i) Approval of Accounts for Payment and Bank Reconciliation - To approve the accounts for payment and bank reconciliation. **(Report to follow)**
- ii) Financial Report - To note the financial report. **(Report to follow)**
- iii) Budget/Precept 2020/2021 & Grant Applications for 2021/2022 – To agree the budget, precept and grant applications for 2021/2022. **(Report to follow)**

9.00pm – 9.10pm

12. **Correspondence** - Items of correspondence will be circulated to members.

9.10pm

The Lucy Jane Plackett Charity

(No items)

13. **Public and Press** - To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 14, 15, 16 & 17 on the grounds that it could involve the likely disclosure of private and confidential information.

9.15pm

14. **Cemetery Gates** – To consider quotes for maintenance works to the gates at Adderbury Cemetery.

(Report to follow)

9.15pm – 9.20pm

15. **Cemetery and Allotment Maintenance Contracts 2021/2022** – To consider quotes for the contracts.

(Report to follow)

9.20pm – 9.25pm

16. **Grass Cutting Contract, Milton Road Sports Field 2021-2022** - To consider quotes for the contract.

(Report to follow)

9.25pm – 9.30pm

17. **Shed for Adderbury Lakes** – To discuss a request from the Adderbury Lakes Management Committee for a new shed at Adderbury Lakes. **(Report to follow)**

9.30pm – 9.35pm

18. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm. Until further notice, these will be virtual meetings held on Zoom. **9.35pm**

- 25 February 2021
- 30 March 2021
- 27 April 2021
- 18 May 2021

19. **Items for the Future Agendas/Items of Information**

- Play area/equipment maintenance following annual inspections
- Working for Adderbury Community (WFAC) Working Group Terms of Reference

9.35pm