

ADDERBURY PARISH COUNCIL

TUESDAY 8 SEPTEMBER 2020

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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2 September 2020

Dear Councillor,

A meeting of the Parish Council will be held virtually on Zoom on **Tuesday 8 September 2020 at 7.30pm** to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Arash Fatemian are also invited to attend.

To enable you to attend the meeting, the Zoom meeting ID and password will be sent to you in due course.

Members of the public are advised to contact the Clerk to the Parish Council if they wish to attend the meeting. Please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7.30pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7.30pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7.40pm - 7.45pm

4. **Minutes** – To consider the minutes of the meeting held on 28 July 2020 and any matters arising from those minutes. **(Attached)**
7.45pm – 7.50pm
5. **Chairman's Announcements**
 - Parish Councillor Keith Mitchell CBE – The Parish Council to pass its condolences to Keith Mitchell's wife and family, following his passing on 26 August 2020.
7.50pm – 7.55pm
6. **Appointment of Vice-Chairman** – To appoint a Vice-Chairman for 2020/2021.
7.55pm – 8.00pm

7. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
8.00pm – 8.10pm
8. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors. **8.10pm – 8.20pm**
9. **Planning**
- i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
 - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
 - iii) Cherwell Local Plan Review 2040 - Planning for Cherwell to 2040: A Community Involvement Paper – To make comments on the consultation. **(Information previously circulated)**
 - iv) Changes to the Current Planning System, Planning for the Future, White Paper and Transparency and Competition: Data and Land control – To make comments on the consultation documents. **(Information previously circulated)**
- 8.20pm – 8.30pm**
10. **Village Matters**
- i) Community Governance Review – To note the Parish Council's Response to the Community Governance Review. **(Previously circulated)**
 - ii) Traffic Calming - To receive a report on the traffic calming project in the village. **(Report to follow)**
 - iii) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
 - iv) The Milton Road Community Project - To receive a progress report on the pitch preparation and also a progress report on the project, from the WFAC Working Group. **(Reports to follow)**
 - v) Community Award – To discuss a suggestion that the Parish Council has a 'Community Award' for those who 'make a significant contribution to the Community of Adderbury'. **(Report to follow)**
 - vi) Grit Bin for Twyford – To consider a request for grit bin in Twyford. **(Report to follow)**
 - vii) Cold Calling Signs – To consider a request for 'No Cold Calling' Signs in the village. **(Report to follow)**
 - viii) Biodiversity Project, including a bollard for St Mary's Road – To receive an update on the biodiversity project and consider installing a bollard in St Mary's Road to protect the biodiversity area. **(Report to follow)**
- 8.30pm – 9.00pm**
11. **Parish Council Matters**
- i) Vexatious Complaints Policy – To discuss the application of the Vexatious Complaints Policy.
 - ii) Vacancies – To consider any applications for co-option onto the Parish Council.
 - iii) Committee/Working Group Memberships – To update the Committees and Working Group memberships. **(Report to follow)**
 - iv) Committee Minutes and Recommendations. If Councillors have any queries on the minutes and

decisions of the Committees, please contact the Clerk prior to the Parish Council meeting

- Environment Committee – To note the minutes and approve the recommendations of the meeting held on Tuesday 11 August 2020. **(Minutes to follow)**
- Staffing Committee – No meeting since the last meeting of the Parish Council.

9.00pm – 9.10pm

12. **Finance**

- i) Approval of Accounts for Payment and Bank Reconciliation - To approve the accounts for payment and bank reconciliation. **(Report to follow)**
- ii) Financial Report - To note the financial report. **(Report to follow)**
- iii) Burial Fees 2021/2022 – To agree the burial fees for 2021/2022. **(Report to follow)**
- iv) Walled Garden Allotment Rent 2021/2022 & Millennium Cup 2020 – To agree the annual rent for 2021/2022 and note the winners of the Millennium Cup 2020. **(Report to follow)**

9.10pm – 9.20pm

13. **Correspondence** - Items of correspondence will be circulated to members.

9.20pm

The Lucy Jane Plackett Charity

(No items)

14. **Public and Press** - To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15, 16 and 17 on the grounds that it could involve the likely disclosure of private and confidential information.

9.20pm

15. **The Leys** – To discuss the access issue from the railway embankment to The Leys. **(Report to follow)**

9.20pm – 9.30pm

16. **Tree Survey** – To consider quotes for a tree survey. **(Report to follow)**

9.30pm – 9.40pm

17. **Clerk and Responsible Financial Officer** – To note the amended salary scales. **(Report to follow)**

9.40pm – 9.45pm

18. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm. Until further notice, these will be virtual meetings held on Zoom. **9.45pm**

- 27 October 2020
- 24 November 2020
- No meeting in December 2020
- 12 January 2021
- 25 February 2021
- 30 March 2021
- 27 April 2021
- 18 May 2021

19. **Items for the Future Agendas/Items of Information** **9.45pm**