

ADDERBURY PARISH COUNCIL – SUMMARY OF DECISIONS

TUESDAY 30 MARCH 2021

Clerk & Responsible Financial Officer
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This is a summary of the decisions and not the formal minutes of the Adderbury Parish Council meeting held on Zoom on 30 March 2021.

If you require further information on the meeting, please contact the Clerk to the Parish Council, Theresa Goss on 01295 710965, during normal office hours.

PRESENT: Chairman Councillor Diane Bratt; Councillors Ian Bailey, Jamie Cox, Rod Head, Sue Jelfs, Oliver Ighani, Ann Lyons, Andy Millard, Martin Rye, Laura Walker and Stephen Walsh.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer), District Councillor Mike Bishop, Trish Fennell and nine members of the public.

SUMMARY OF DECISIONS

1. **Welcome** – The Chairman welcomed everyone to the meeting.
2. **Apologies for absence** – Parish Councillor Sheila August and District Councillor Andrew McHugh.
3. **Declarations of Interest** – All Councillors as Trustees of the Lucy Plackett Playing Field.
4. **Minutes & Matters Arising** – The minutes of the meeting held on 23 February 2021 were approved.
5. **Chairman’s Announcements**
 - Virtual Meetings – Parish Council wishes to continue on Zoom after 7 May 2021.
 - Covid-19 ‘Containing Outbreak Management Fund’ – Grant application was submitted to Cherwell District Council requesting funds for Christopher Rawlins Primary School and Adderbury Library.
 - Sydenham Close Amenity Area – The Chairman had met with the owner (persimmon) and CDC officers to agree reinstatement of parts of the amenity area which were recently damaged by contractors checking drainage on behalf of Persimmons.
6. **Open Forum** – Four residents addressed the Parish Council. Details would be included in the minutes.
7. **Reports from County and District Councillors** – No report from County Councillor Arash Fatemian or the District Councillors.
8. **Planning**
 - i) Planning Applications - The planning applications considered by the Parish Council since the last meeting were noted and comments approved.

ii) Results of Planning Applications - The results of planning applications determined by Cherwell District Council's Planning Committee were noted.

iii) Local Transport and Connectivity Plan Vision Consultation – Noted.

9. **Village Matters**

i) Traffic Calming – Noted. Work on chicanes and closure of western arm of Milton Road/Horn Hill Road junction starting in June 2021.

ii) FOCAL – Noted.

iii) The Milton Road Community Project – The progress report from the WFAC Working Group was noted, the project would continue to be progressed by the Clerk, Chairman and Architect.

WFAC Fundraising Community Day being held on 18 September 2021 and Autumn Ball on 20 November 2021.

iv) Annual Parish Meeting (APM) 14 April 2021 – Date noted and it would be held on Zoom.

v) Community Engagement – Noted.

vi) Defibrillator Maintenance – Quote approved.

vii) Parking in The Rise – Write to residents and parents dropping off/collecting at the Primary School and obtain cost of signage. Parish Councillors Ian Bailey, Sue Jelfs and Oliver Ighani to discuss other options to address the issue.

10. **Parish Council Matters**

i) Parish Council Elections – Being held on 6 May 2021.

ii) Committee Minutes and Recommendations – Minutes and recommendations noted and approved for Environment Committee held on 23 March 2021 and Staffing Committee held on 18 March 2021. Councillor Stephen Walsh appointed to the Environment Committee.

iii) Parish Council Training Policy – Approved.

iv) Health and Safety

- The Rise Play Area – Issues with bridge and safety surfacing, which were being dealt with.
- Lucy Plackett Play Area – No issues.
- Adderbury Lakes – No issues. Closed at weekends.

v) Adderbury Cemetery – Exclusive Burial Rights purchased by one person only. Topple test had been completed.

11. **Finance**

i) Accounts for Payment – The accounts for payment were approved.

ii) Bank Reconciliation – Noted.

iii) Financial Report – Noted

iv) Internal Audit 2020/2021 Interim Report – Noted the report and recommendations.

v) Members' Allowances 2021/2022 – No allowances paid except travel and subsistence when claimed with a receipt.

12. **Correspondence** – None.

The Lucy Jane Plackett Charity
(One Item)

13. **Lucy Plackett Play Area** – Brambles to be tidied up but not removed.

14. **Public and Press** – The press and public were excluded for item 15, 16, 17 & 18.

15. **Quotes for Works at Adderbury Cemetery** – Deferred.

16. **Play Equipment at The Rise** – Quote from HAGS accepted for repairs. Request quotes for surfacing at The Rise and Lucy Plackett Play Areas.

17. **Works to Walls** – Quotes accepted. Cherwell DC be contacted about concerns relating to other parts of the Horn Hill Road wall collapsing.

18. **Rabbit Fencing at Milton Road Sports Field** – Quote for rabbit fencing from Nicholsons approved.

19. **Meeting Dates** - Future meeting dates are as follows and would commence at 7.30pm on Zoom during the current meeting restrictions, unless stated otherwise:

- 14 April 2021 (Adderbury Annual Parish Meeting)
- 27 April 2021
- 18 May 2021

20. **Items for the Next Agenda (Items of Information Only)**

- Quotes for Works at Adderbury Cemetery
- Brambles in the Lucy Plackett Play Area
- Virtual Meetings