

# ADDERBURY PARISH COUNCIL – SUMMARY OF DECISIONS

TUESDAY 27 OCTOBER 2020

**Clerk & Responsible Financial Officer**  
**Theresa Goss**  
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This is a summary of the decisions and not the formal minutes of the Adderbury Parish Council meeting held on Zoom on 27 October 2020.

If you require further information on the meeting, please contact the Clerk to the Parish Council, Theresa Goss on 01295 710965, during normal office hours.

**PRESENT:** Chairman Councillor Diane Bratt; Councillors Ian Bailey, Rod Head, Sue Jelfs, Oliver Ighani, Ann Lyons and Laura Walker.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer), District Councillor Andrew McHugh, Chris Wardley and one member of the public.

## SUMMARY OF DECISIONS

1. **Welcome** – The Chairman welcomed everyone to the meeting.
2. **Apologies for absence** – Parish Councillors Sheila August, Andy Millard and Martin Rye and District Councillor Mike Bishop.
3. **Declarations of Interest** – All Councillors as Trustees of the Lucy Plackett Playing Field. Other interests would be recorded in the minutes.
4. **Minutes & Matters Arising** – The minutes of the meeting held on 8 September 2020 were approved. No matters arising.
5. **Chairman's Announcements**
  - Rotary Club Banbury Cherwell Christmas Cheer Event – This event was being held in conjunction with Horton Radio and more details would follow in due course.
  - Aynho Road Historic Walled Paddock – The condition of the paddock had been reported to Cherwell District Council for investigation because it had not been reinstated following the building work. It had been used by the developer as a storage area and a car park.
  - Parish Council WhatsApp Group – Councillors should contact the Clerk if they wished to be a member of the Group.
  - Dog Fouling Initiative – Parish Councillors Ian Bailey and Laura Walker both volunteered to support this initiative.
6. **Appointment of Vice-Chairman** – No appointment at this time.
7. **Open Forum** – One resident addressed the Parish Council. Details would be included in the minutes.
8. **Reports from County and District Councillors** – Report from District Councillor Andrew McHugh was received prior to the meeting.
9. **Planning**
  - i) Planning Applications - The planning applications considered by the Parish Council since the last meeting were noted and comments approved.

- ii) Results of Planning Applications - The results of planning applications determined by Cherwell District Council's Planning Committee were noted.

## 10. **Village Matters**

- i) Traffic Calming – Report noted.
- ii) FOCAL – No report.
- iii) The Milton Road Community Project – Reports from WFAC and the Project Manager was noted.

The Chairman and Clerk will continue progressing of the pitch area and continue the management of the land; the quotation for rabbit fencing needed to protect the pitches was approved; the Chairman and Clerk will continue working with the WFAC residents group to progress the Building Phase of the project; the team continues to work on a phased approach for the Building stage of the project which will include further meetings with CDC planning officers led by the Chairman; the Parish Council WFAC Trustees will discuss arrangements for the AGM with the other Trustees and the PC will consider the Terms of Reference for the WFAC Working Group, to change 'Trustee' status other another appropriate term.

- iv) Community Award – The proposal be supported and be considered in more detail at a later date.
- v) No Cold Calling' Signs – Stickers be made available in the village and a sign(s) be purchased at a later date, if it they are required.
- vi) Parking on The Rise - Residents be written to and asked not to park on the green in The Rise and if Oxfordshire County Council highways is in agreement, double yellow lines be painted on the junction of The Rise and Banbury Road.
- vii) Relocation of the Silent Solider - The Silent Soldier be relocated to St Mary's Church, on a temporary basis for Remembrance Services, the Clerk and Chairman be given the authority to approve any associated costs up to £100.00 and the village Morris Men be contacted with regard to whether they might wish to be involved with the school children in their Remembrance Day event.
- viii) Works to Footpaths in the Village – Further information be obtained and a meeting be arranged with Beth Rutterford, the Footpaths Officer at Oxfordshire County Council with Parish Councillor Oliver Ighani and the Chairman
- ix) Biodiversity Projects – The purchase of two bollards for St Mary's Road was approved and the Chairman will continue to liaise with interested residents at Sydenham Close to develop a potential volunteer group for the Sydenham Close area, and at Long Wall and St Mary's Road.

## 11. **Parish Council Matters**

- i) Vacancies – Stephen Walsh was co-opted onto the Parish Council.
- ii) Areas of Responsibility – Deferred.
- iii) Committee/Working Group Memberships – Councillors Ian Bailey, Diane Bratt, Jamie Cox and Road Head were appointed to the Complaints Committee. Parish Councillors Laura Walker and Ian Bailey were appointed to the Environment Committee.
- iv) Community Governance Review - The Community Governance Review Working Group's interim report and the recommendations approved by Cherwell District Council were noted, the Clerk and Chairman will produce a statement on the recommendations, using the information received so far from Cherwell District Council officers to inform residents on the decision and next stage of the process and the Clerk and Chairman will draft a response from the Parish Council to be considered at the Parish Council meeting on 24 November 2020.

- v) **Committee Minutes** – The Environment Committee minutes from 22 September 2020 were noted and the recommendations approved.

12. **Finance**

- i) **Accounts for Payment** – The accounts for payment were approved.
- ii) **Bank Reconciliation & Financial Report** – Noted.
- iii) **External Auditor Report 2019/2020** – Noted.
- iv) **Parish Remuneration Panel 2021/2022** – The Parish Council would continue to only pay travel and subsistence.
13. **Correspondence** – Two items were discussed relating to the application of the Vexatious Complaints Policy and an issue a resident had with Lake House.

**The Lucy Jane Plackett Charity**

(No Items)

14. **Public and Press** – The press and public were excluded for item 15 & 16.
15. **Works to Amenity Areas** – Quote from Rural Works be accepted.
16. **Registration of Volunteers** – Deferred to the next meeting.
17. **Meeting Dates** - Future meeting dates are as follows and would commence at 7.30pm at the Church House, Adderbury, unless stated otherwise:
- 24 November 2020
  - No meeting in December 2020
  - 12 January 2021
  - 25 February 2021
  - 30 March 2021
  - 27 April 2021
  - 18 May 2021

18. **Items for the Next Agenda (Items of Information Only)**

- Front garden competition
- Possible improvements to access to canals
- Grass Cutting/Maintenance Contracts
- Registration of Volunteers
- Community Governance Review
- Areas of Responsibility