

# ADDERBURY PARISH COUNCIL – SUMMARY OF DECISIONS

TUESDAY 26 OCTOBER 2021

**Clerk & Responsible Financial Officer**  
**Theresa Goss**  
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This is a summary of the decisions and not the formal minutes of the Adderbury Parish Council meeting held on Zoom on 26 October 2021

If you require further information on the meeting, please contact the Clerk to the Parish Council, Theresa Goss on 01295 710965, during normal office hours.

**PRESENT:** Chairman Councillor Diane Bratt; Councillors Jackie Head, Rod Head, Oliver Ighani, Sue Jelfs, Ann Lyons and Laura Walker.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer), Trish Fennell, County Councillor Arash Fatemian, District Councillor Andrew McHugh and ten members of the public.

## SUMMARY OF DECISIONS

1. **Welcome** – The Chairman welcomed everyone to the meeting.
2. **Apologies for absence** – Parish Councillors Andy Millard and Lucy Wells. District Councillors Mike Bishop and Adam Nell.
3. **Declarations of Interest** – All Councillors as Trustees of the Lucy Plackett Playing Field.
4. **Minutes & Matters Arising** – The minutes of the meeting held on 14 September 2021 were approved.
5. **Chairman's Announcements**
  - Gigaclear fibre roll out in the village
  - Broken stile of footpath on Twyford Road has been reported to Oxfordshire County Council
  - Quotes being obtained for works to the Lucy Plackett Activity Centre
  - A wreath would be laid at the Remembrance Day Service on 14 November 2021
  - Focal Christmas cards are now for sale
  - Parish Council policy regarding abusive correspondence
6. **Open Forum** – Residents addressed the Parish Council and details would be included in the minutes.
7. **Reports from County and District Councillors** – Reports from County Councillors Arash Fatemian and District Councillor Andrew McHugh.
8. **Planning**
  - i) Planning Applications - The planning applications considered by the Parish Council since the last meeting were noted and comments approved.
  - ii) Results of Planning Applications - The results of planning applications determined by Cherwell District Council's Planning Committee were noted.
  - iii) Cherwell District Local Plan Consultation – Councillors Diane Bratt, Oliver Ighani, Ann Lyons and Laura Walker to form a working group to collate a response.

9. **Village Matters**

- i) Traffic Calming – Community Speedwatch Scheme was re-starting and more volunteers were needed. The Clerk would contact the County Council with regard to a completion date for the chicanes on Milton Road and Berry Hill Road.
- ii) FOCAL – Noted.
- iii) The Milton Road Community Project – The Chairman and Clerk were authorised to continue the management of the land and the pitch area including the mowing and other requirements like fertiliser and spraying of weeds.; the Project Management Team were authorised to continue working with the WFAC residents' group to progress the Building Phase of the project; and the Chairman and Architect were authorised to continue to work on the discharge of planning conditions.

10. **Parish Council Matters**

- i) Parish Council Vacancies – Jacky Atkinson and Simon Davies were co-opted.
- ii) Community Governance Review – Noted.
- iii) Adderbury and Milton Feoffees – Lucy Wells be appointed as the Parish Council representative on the Feoffees.
- iv) Parish Council Surgery – Noted.
- v) Committee Minutes and Recommendations – No meetings of the Environment and Staffing Committees since the last meeting of the Parish Council.
- vi) Health and Safety
  - The Rise Play Area – Fence posts and surfacing still to be repaired.
  - Lucy Plackett Play Area – Surfacing still to be repaired.
  - Adderbury Lakes – Fallen tree yet to be removed.

11. **Finance**

- i) Accounts for Payment, Income & Bank Reconciliation – The income, bank reconciliation and accounts for payment were approved.
- ii) Financial Report – Noted.
- iii) Walled Garden Allotments – Rent be increased to £31.00 for 2022/2023.
- iv) Adderbury Cemetery – Burial fees be frozen for 2022/2023.
- v) Parish Council Budget 2022/2023 – Items to be forwarded to the Clerk.
- vi) External Audit 2020/2021 – Noted.

12. **Correspondence** – None.

**The Lucy Jane Plackett Charity**  
(One item)

- 13. **Party in the Park** – Request for the Lucy Plackett Playing Field to be used for the Party in the Park on Saturday 11 June 2022 was approved.

14. **Press and Public** – Excluded.

15. **Play Equipment Maintenance** – A quote for repairs to the surfacing at the plays areas in The Rise and the Lucy Plackett Playing Field from Kompan was accepted and funds be reallocated accordingly within the Parish Council budgets.
16. **Meeting Dates** - Future meeting dates are as follows and would commence at 7.30pm in Church House, High Street, Adderbury.
- 30 November 2021
  - 11 January 2022
  - 14 February 2022
- 17 **Items for the Next Agenda (Items of Information Only)**
- Co-option Policy
  - Monitoring of brambles at the Lucy Plackett Playing Field
  - Bench Survey – Rod Head
  - Area for Exercising Dog in the Lucy Plackett Play Field
  - Grass Cutting for 2022/2023