

ADDERBURY PARISH COUNCIL – SUMMARY OF DECISIONS

TUESDAY 23 FEBRUARY 2021

Clerk & Responsible Financial Officer
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This is a summary of the decisions and not the formal minutes of the Adderbury Parish Council meeting held on Zoom on 23 February 2021.

If you require further information on the meeting, please contact the Clerk to the Parish Council, Theresa Goss on 01295 710965, during normal office hours.

PRESENT: Chairman Councillor Diane Bratt; Councillors Ian Bailey, Rod Head, Sue Jelfs, Oliver Ighani, Ann Lyons, Martin Rye and Stephen Walsh.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer), Trish Fennell and eleven members of the public.

SUMMARY OF DECISIONS

1. **Welcome** – The Chairman welcomed everyone to the meeting.
2. **Apologies for absence** – Parish Councillor Sheila August, Jamie Cox, Andy Millard and Laura Walker. District Councillors Mike Bishop and Andrew McHugh.
3. **Declarations of Interest** – All Councillors as Trustees of the Lucy Plackett Playing Field.
4. **Minutes & Matters Arising** – The minutes of the meeting held on 12 January 2021 were approved.
5. **Appointment of Vice-Chairman** – Councillor Oliver Ighani was appointed as Vice-Chairman for 2020/2021.
6. **Chairman's Announcements**
 - Councillors thanked for all their work and the Chairman highlighted that a number of reports on the agenda, were projects being progressed by individual Councillors.
 - Reminder about social distancing when walking along narrow roads in the village and to avoid stopping outside of people's properties.
 - Local Transport and Connectivity Plan Vision Consultation – Councillors were asked to forward comments to the Clerk.
7. **Open Forum** – Six residents addressed the Parish Council. Details would be included in the minutes.
8. **Reports from County and District Councillors** – No report from County Councillor Arash Fatemian or the District Councillors.
9. **Planning**
 - i) Planning Applications - The planning applications considered by the Parish Council since the last meeting were noted and comments approved.

- ii) Results of Planning Applications - The results of planning applications determined by Cherwell District Council's Planning Committee were noted.
- iii) Housing Supplementary Planning Document – The Parish Council notes that Kings Sutton is allocated as a Category 2 village for housing and requests that the Parish Council is consulted (together with Cherwell District Council and Oxfordshire County Council Highways) when there are any proposed housing developments in Kings Sutton. This is because any developments will impact on Adderbury's infrastructure, particularly the narrow roads and bridges (one of which is grade 2 listed) on the Twyford Road and the junction onto the A4260. Any increased development will further increase the pressure on this infrastructure and the Parish Council will expect to see some mitigation included in any planning applications.
- iv) 20/03687/F - Plot 37 Land Adjacent to 7 Henge Close Adderbury – Objection.
- v) 21/00343/F – Land East of The Leys Adderbury – Objection.
- vi) Planning application 19/00963/OUT & Appeal APP/C3105/W/20/3255419 - OS Parcel 9100, land north of Berry Hill Road, Adderbury for up to 40 dwellings with associated landscaping, open space and vehicular access off Berry Hill Road was refused by Cherwell District Council – Councillors to send further comments to Clerk and Chairman if wish to add to the current objection.

10. Village Matters

- i) Traffic Calming – Noted.
- ii) FOCAL – Noted.
- iii) The Milton Road Community Project – The progress report from the WFAC Working Group was noted, the project would continue to be progressed by the Clerk, Chairman and Architect.
- iv) Public Access to Milton Road Field, Adderbury – The public would not be permitted to access the Milton Road land.
- v) Annual Parish Meeting (APM) 14 April 2021 – Date noted and it would be held on Zoom.
- vi) Traffic Issues Twyford Wharf – Noted.
- vii) Snow Wardens – Noted and risk assessment approved. Councillor Laura Walker thanked for all her work.
- viii) 'Paint Means Poo' – Noted and risk assessment approved. Councillor Ian Bailey thanked for all his work.

11. Parish Council Matters

- i) Community Governance Review (CGR) – Noted that Adderbury Parish Council would not have a separate Ward nor would the number of Councillors be increased. A statement on the result of the CGR and the workings of the Parish Council be published. Cost of CGR was £1667.63, paid for through public funds.
- ii) Councillor to Monitor Financial Matters – Councillor Ian Bailey was appointed.
- iii) Committee Minutes and Recommendations – Minutes and recommendations noted and approved. Delegated authority was given to Parish Councillors Diane Bratt and Martin Rye and the Clerk in consultation with Jonathan White and Mike Wasley to make any urgent decisions relating to the traffic calming project.

Staffing Committee meeting was being held on 18 March 2021.
- iv) Parish Council Training Policy – Approved.

- v) **Health and Safety**
 - The Rise Play Area – Three issues being addressed by Councillor Road Head.
 - Lucy Plackett Play Area – Issues with the surfacing and brambles would be addressed.
 - Adderbury Lakes – Re-opened but only mid-week.
- vi) Parish Council Leaflet/Newsletter – Would be progressed by Councillors Jamie Cox, Laura Walker and Steve Walsh. All Councillors asked to provide ‘snippets’ for inclusion in Contact.
- vii) Parish Council Noticeboards – Quote accepted.
- viii) Adderbury Parish Council and Other Bodies – Deferred.

12. **Finance**

- i) Accounts for Payment – The accounts for payment were approved.
- ii) Bank Reconciliation – Noted.
- iii) Financial Report – Noted
- iv) Cherwell District Council's Covid-19 ‘Containing Outbreak Management Fund’ – Councillors asked to suggest ideas to Councillor Steve Walsh by 9 March 2021.

13. **Correspondence** – None.

The Lucy Jane Plackett Charity
(No Items)

- 14. **Public and Press** – The press and public were excluded for item 15, 16, 17 & 18.
- 15. **Cemetery and Allotment Maintenance Contracts 2021/2022** – Noted that contract has been awarded to Fourth Corner Ltd.
- 16. **Planning Applications 18/00220/F and 19/02796/F- Discharge of Conditions** – Quotes from RIDA Reports Ltd and Cotswold Archaeology accepted.
- 17. **Works to Walls** – Quotes from Graham Kite accepted.
- 18. **Adderbury Lakes, Tomography Report** – Quote from Tree & Woodland accepted.
- 19. **Meeting Dates** - Future meeting dates are as follows and would commence at 7.30pm on Zoom during the current meeting restrictions, unless stated otherwise:
 - 30 March 2021
 - 14 April 2021 (Adderbury Annual Parish Meeting)
 - 27 April 2021
 - 18 May 2021

20. **Items for the Next Agenda (Items of Information Only)**