

ADDERBURY PARISH COUNCIL – SUMMARY OF DECISIONS

TUESDAY 18 MAY 2021

Clerk & Responsible Financial Officer
Theresa Goss
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This is a summary of the decisions and not the formal minutes of the Adderbury Annual Parish Council (Advisory) meeting held on Zoom on 18 May 2021.

If you require further information on the meeting, please contact the Clerk to the Parish Council, Theresa Goss on 01295 710965, during normal office hours.

PRESENT: Chairman Councillor Diane Bratt; Councillors Matthew Gerrard, Jackie Head, Rod Head, Sue Jelfs, Ann Lyons, Andy Millard and Laura Walker.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer), and three members of the public.

SUMMARY OF DECISIONS

1. **Welcome** – The Chairman welcomed everyone to the meeting especially new Councillors Jackie Head and Matthew Gerrard.
2. **Apologies for absence** – Parish Councillor Oliver Ighani, District Councillor Mike Bishop and Trish Fennell.
3. **Appointment of Chairman 2021/2021** – Standing Orders suspended, Councillor Ann Lyons took the Chair (for this item only) and Councillor Diane Bratt was appointed as Chairman for 2021/2022.
4. **Appointment of Vice-Chairman 2021/2021** – Councillor Oliver Ighani was appointed as Vice-Chairman for 2021/2022.
5. **Declarations of Interest** – All Councillors as Trustees of the Lucy Plackett Playing Field.
6. **Minutes & Matters Arising** – The minutes of the meeting held on 27 April 2021 were approved.
7. **Chairman's Announcements**
 - Welcome the new District Councillor for Adderbury, Adam Nell.
 - Rhoda Woodward's Memorial Service is being held on Saturday 10 July 2021 at 11am at the Methodist Chapel, Adderbury followed by refreshments at the Coach and Horses PH.
 - Cemetery gates had been refurbished and repaired. Councillors asked to look at the sign with a view to possibly replacing with better wording and/or a more attractive sign.
 - Well on Horn Hill Road – work had been completed.
 - Village litter pick on 5 June 2021 at 10am, meeting point was outside the Coach and Horse PH.
8. **Open Forum** – Three residents addressed the Parish Council. Details would be included in the minutes.
9. **Reports from County and District Councillors** – No report from County Councillor Arash Fatemian or the District Councillors.
10. **Planning**
 - i) **Planning Applications** - The planning applications considered by the Parish Council since the last meeting were noted and comments approved.

- ii) Results of Planning Applications - The results of planning applications determined by Cherwell District Council's Planning Committee were noted.
- iii) 19/01047/OUT, Land North East of Oxford Road, west of Oxford Canal and east of Bankside, Banbury - Outline planning application for a residential development of up to 825 dwellings; green infrastructure including formal (playing fields with changing rooms, allotments) and informal open space; landscaping and associated infrastructure including a balancing pond; on land off the A4260, with access off the existing Longford Park access off the A4260 (Oxford Road), and a new access off the A4260 (Banbury Road). All matters of detail reserved, save for access - Objection

11. **Village Matters**

- i) Traffic Calming – Noted that chicane works due to start on 28 June 2021.
- ii) FOCAL – Noted.
- iii) The Milton Road Community Project – The progress reports from the WFAC Working Group and the Project Manager were noted and the project would continue to be progressed by the Project Manager, Clerk, Chairman and Architect. Councillor Matthew Gerrard joined the WFAC Group and authority was delegated to the Chairman, Vice-Chairman and Clerk to work with the Project Management Team in case it is necessary to make a decision on the appointment of the Quantity Surveyor before the next PC meeting, up to a maximum of £1000.
- iv) Dog Waste Bin – Agreed to be located by the bridleway on Berryhill Road.
- v) Community Engagement/Parish Council Newsletter – Information from Councillors to be sent to Councillor Laura Walker. Councillors Jackie Head and Andy Millard would join the Team producing this newsletter
- vi) Climate Change 'The Great Big Green Week' – Support and promote the initiative, where the Parish Council was able.

12. **Parish Council Matters**

- i) Vacancies – Sheila August was co-opted to the Parish Council.
- ii) Appointment of Council Representatives & Council Committees and Working Groups – Detailed in appendix to the minutes.
- iii) Committee Minutes and Recommendations – No meetings. Next Environment Committee was scheduled for Tuesday 25 May 2021.
- iv) Health and Safety
 - The Rise Play Area – No further issues to report.
 - Lucy Plackett Play Area – No issues. The damaged Covid-19 sign on the MUGA would be replaced.
 - Adderbury Lakes – No issues
- v) Parish Council Documents – Approved.

13. **Finance**

- i) General Power of Competence – Approved.
- ii) Accounts for Payment – The accounts for payment were approved.
- iii) Bank Reconciliation – Noted.
- iv) Financial Report – Noted

14. **Correspondence** – No items.

The Lucy Jane Plackett Charity

15. **Review of Signs in the Lucy Plackett Playing Field** – Deferred to a future meeting. Martin Rye would be contacted to establish if the Parish Council had any excess signage which had not yet been used.

16. **Meeting Dates** - Future meeting dates are as follows and would commence at 7.30pm on Zoom during the current meeting restrictions, unless stated otherwise:

- 29 June 2021
- 27 July 2021
- 14 September 2021
- 26 October 2021
- 30 November 2021

17. **Items for the Next Agenda (Items of Information Only)**

- Co-options onto the Parish Council
- Quote for Works at Adderbury Cemetery
- Monitoring of brambles at the Lucy Plackett Playing Field
- Bench Survey (Councillor Rod Head)
- Review of Signs in the Lucy Plackett Playing Field
- Return to Parish Council Surgeries

(Note: In accordance with Parish Council minute number 170/20,

'the Parish Council agrees to grant the Clerk and Responsible Financial Officer, delegated authority to make decisions on behalf of the Parish Council, where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline'

the Clerk and Responsible Financial Officer, confirms all of the decisions made during the advisory Annual Parish Council meeting held on 18 May 2021).