

# ADDERBURY PARISH COUNCIL – SUMMARY OF DECISIONS

TUESDAY 18 JANUARY 2022

**Clerk & Responsible Financial Officer**  
**Theresa Goss**  
**3 Tanners Close**  
**Middleton Cheney**  
**Banbury, OX17 2GD**

**01295 710965**  
[adderburypc@hotmail.com](mailto:adderburypc@hotmail.com)  
[www.adderburypc.co.uk](http://www.adderburypc.co.uk)

This is a summary of the decisions and not the formal minutes of the Adderbury Parish Council meeting held on Zoom on 18 January 2022.

If you require further information on the meeting, please contact the Clerk to the Parish Council, Theresa Goss on 01295 710965, during normal office hours.

**PRESENT:** Chairman Councillor Diane Bratt; Councillors Simon Davies, Oliver Ighani, Ann Lyons, Laura Walker and Lucy Wells.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer), County Councillor Arash Fateiman, District Councillor Andrew McHugh, Trish Fennell and one member of the public. .

## SUMMARY OF DECISIONS

1. **Welcome** – The Chairman welcomed everyone to the meeting.
2. **Apologies for absence** – Parish Councillors Jacky Atkinson, Sue Jelfs and Andy Millard. District Councillors Mike Bishop and Adam Nell.
3. **Declarations of Interest** – All Councillors as Trustees of the Lucy Plackett Playing Field.
4. **Minutes & Matters Arising** – The minutes of the meeting held on 30 November 2021 were approved.
5. **Chairman's Announcements**
  - Day of Dance was being held on 23 April 2022. Parish Council would arrange the road closure and litter/recycling bins.
6. **Open Forum** – The resident did not wish to address the Parish Council.
7. **Reports from County and District Councillors** – Reports from County Councillor Arash Fatemian and District Councillor Andrew McHugh.

The Parish Council agreed to submit an application to the County Council for all suitable roads in Adderbury to have a speed restriction of 20mph. County Councillor Arash Fatemian would be requested in writing, to support the application.
8. **Planning**
  - i) Planning Applications - The planning applications considered by the Parish Council since the last meeting were noted and comments approved.
  - ii) Results of Planning Applications - The results of planning applications determined by Cherwell District Council's Planning Committee were noted.

9. **Village Matters**

- i) FOCAL – There was no report on FOCAL. Councillor Jacky Atkinson would take over from Councillor Laura Walker as the PC representative on FOCAL.
- ii) The Milton Road Community Project – The Chairman and Clerk were authorised to continue the management of the land and the pitch area including the mowing and other requirements like fertiliser and spraying of weeds.; the Project Management Team were authorised to continue working with the WFAC residents' group to progress the Building Phase of the project; the Chairman and Architect were authorised to continue to work on the discharge of planning conditions; Councillor Andrew McHugh to arrange a meeting with Cherwell District Council officers to discuss the project and the quote from RGI Surveys be accepted for the topographical survey.
- iii) Signage on The Green – The Parish Council noted that the positioning of signage in the village is governed by the Town and Country Planning Act 1990, however any signage advertising local businesses will not be objected to. Matter to be kept under review.  
It was also noted that the County Council had given the Parish Council the authority to removed signage which was located on highway land, which did not have the County Council's permission.
- iv) The Queen's Platinum Jubilee Beacons – Contact be made PCC with regard to events to relating to the Platinum Jubilee, to ensure there is not any duplication; £500 be ring fenced in the budget for the Platinum Jubilee celebrations as an initial amount to amount to support any village events; and the Chairman to make contact with the residents who had volunteered to organise village events.

10. **Parish Council Matters**

- i) Parish Council Surgery – Issues regarding the removal of trees at Lake House were reported and would be followed up with the resident by the Chairman. A resident was concerned about the impact of the removal of trees in Faulkners Close. This would be raised with District Councillor Andrew McHugh.
- ii) Committee Minutes/Recommendations – No meetings.
- iii) Health and Safety
  - The Rise Play Area – No new issues.
  - Lucy Plackett Play Area – No new issues, anti-social behaviour reported to Thames Valley Police.
  - Adderbury Lakes – No new issues. Accident during a Working Party had been dealt with and the volunteer had recovered.

11. **Finance**

- i) Accounts for Payment, Income, Uncashed payment & Bank Reconciliation – The income, uncashed payments, bank reconciliation and accounts for payment were approved.
- ii) Financial Report – Noted.
- iii) Budget Monitoring April 2021 to January 2022 – Noted.
- iv) Councillor to Monitor Financial Matters – Deferred to next meeting.
- v) Standing Orders and Financial Regulations - £10,000 amended to £5,000 for obtaining three contracts.
- vi)) Internal Audit 2021/2022, Interim Report – Noted.

12. **Correspondence** – None.

**The Lucy Jane Plackett Charity**  
(One item)

13. **Lucy Plckett Playing Field** – Village to be consulted on a dedicated area for exercising dogs in the playing field.
14. **Press and Public** – Excluded.
15. **Grass Cutting Contract, Milton Road 2022/2023** – Contract awarded to Fourth Corner Ltd.
16. **Meeting Dates** - Future meeting dates are as follows and would commence at 7.30pm in Church House, High Street, Adderbury.
  - 15 February 2022
  - 29 March 2022
  - 12 April 2022 (Annual Parish Meeting)
- 17 **Items for the Next Agenda (Items of Information Only)**
  - Monitoring of brambles at the Lucy Plckett Playing Field
  - Bench Survey
  - 20mph Speed Limits for Adderbury
  - Councillor to Monitor Financial Matters
  - Lucy Plckett Playing Field – Area for Dogs