

# ADDERBURY PARISH COUNCIL – SUMMARY OF DECISIONS

TUESDAY 14 SEPTEMBER 2021

**Clerk & Responsible Financial Officer**  
**Theresa Goss**  
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This is a summary of the decisions and not the formal minutes of the Adderbury Parish Council meeting held on Zoom on 14 September 2021.

If you require further information on the meeting, please contact the Clerk to the Parish Council, Theresa Goss on 01295 710965, during normal office hours.

**PRESENT:** Chairman Councillor Diane Bratt; Councillors Jackie Head, Rod Head, Oliver Ighani, Ann Lyons, Laura Walker and Lucy Wells.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer), District Councillor Adam Nell and five members of the public.

## SUMMARY OF DECISIONS

1. **Welcome** – The Chairman welcomed everyone to the meeting, especially Lucy Wells as it was her first meeting as a Councillor.
2. **Apologies for absence** – Parish Councillors Sue Jelfs, Matthew Gerrard and Andy Millard. Trish Fennell and District Councillors Andrew McHugh and Mike Bishop.
3. **Declarations of Interest** – All Councillors as Trustees of the Lucy Plackett Playing Field.
4. **Minutes & Matters Arising** – The minutes of the meeting held on 27 July 2021 were approved.
5. **Chairman's Announcements**
  - Accident at Traffic Lights – The Head Teacher at Christopher Rawlins Primary School had reported that there had been a minor accident at traffic lights the previous day.
  - Oxfordshire's Bus Service Improvement Plan – A Councillor was required to respond to the consultation on behalf of the Parish Council.
  - Adderbury Community Day – All of the slots to marshal the road closure had been filled by volunteers and volunteers were also required to help with the WFAC stall in the Parish Institute.
  - Colonel Stuckey Court, Vera Wood Close – A new name plate was required for Colonel Stuckey Court and Cherwell District Council was dealing with this.
  - Tree Blocking Sor Brook – A tree which had fallen into Sor Brook had been reported to the Environment Agency by the Parish Council and it had now been removed.
  - FOCAL Bench – The Clerk had ordered a new bench for FOCAL and it was located outside Church House. It was funded by a grant from Cherwell District Council.
  - Gigaclear – A meeting to discuss the fibre roll out in the village would be held on Zoom on Thursday 23 September 2021 at 730pm and all Councillors were invited to attend.
6. **Open Forum** – One resident addressed the Parish Council. Details would be included in the minutes.
7. **Reports from County and District Councillors** – Verbal report from District Councillor Adam Nell.
8. **Planning**
  - i) Planning Applications - The planning applications considered by the Parish Council since the last meeting were

noted and comments approved.

- ii) Results of Planning Applications - The results of planning applications determined by Cherwell District Council's Planning Committee were noted.
- iii) Oxfordshire 2050 – Councillors to forward their comments to the Clerk by 8 October 2021.
- iv) Cherwell District Local Plans Review – Councillors to forward their comments to the Clerk when the consultation begins on 29 September 2021.

#### 9. **Village Matters**

- i) Traffic Calming – Noted.
- ii) FOCAL – Noted.
- iii) The Milton Road Community Project – Noted.

#### 10. **Parish Council Matters**

- i) Parish Council Surgery – Items reported would be passed to the relevant bodies.
- ii) Parish Council Meetings, Post May 2021 – All of the decisions which had been made by the Clerk and Responsible Financial Officer, under delegated authority, based on recommendations made by the Parish Council, since 7 May 2021 be approved.
- iii) Committee Minutes and Recommendations – No meetings of the Environment and Staffing Committees since the last meeting of the Parish Council. The next meeting of the Environment Committee was scheduled for Tuesday 12 October 2021 at 730pm.
- iv) Health and Safety
  - The Rise Play Area – Outstanding issues were fencing, surfacing and bolts for climbing wall.
  - Lucy Plackett Play Area – Outstanding issues were the surfacing, foot holders on the wooden structure and a loose metal bar on the climbing frame. An area specifically for exercising dogs would be discussed at the next meeting.
  - Adderbury Lakes – Fallen tree (quotes later in the meeting) and algae in the Lakes was being discussed with the Environment Agency and Thames Water.

#### 11. **Finance**

- i) Accounts for Payment, Income & Bank Reconciliation – The income, bank reconciliation and accounts for payment were approved.
- ii) Financial Report – Noted.
- iii) Budget Monitoring from April to September 2021 – Noted.

- 12. **Correspondence** – A complaint had been received. Confirmation from Adderbury and Milton Feoffees that Councillor Sue Jelfs could be replaced by Councillor Jackie Head as the Parish Council's representative from October 2021.

#### **The Lucy Jane Plackett Charity**

(None)

- 13. **Press and Public** – Excluded.

- 14. **Adderbury Lakes & Cemetery** – Quotes accepted from Ben Acreman and Fourth Corner for works at Adderbury Lakes and Adderbury Cemetery respectively.

15. **Meeting Dates** - Future meeting dates are as follows and would commence at 7.30pm. It is hoped that meetings will now be held in Church House, High Street, Adderbury. Please check the agenda the week before the meeting for confirmation of the meeting venue.

- 26 October 2021
- 30 November 2021
- 11 January 2022

16. **Items for the Next Agenda (Items of Information Only)**

- Co-options onto the Parish Council
- Monitoring of brambles at the Lucy Plackett Playing Field
- Bench Survey (Councillor Rod Head)
- Specific area for exercising dogs at the Lucy Plackett Playing Field