

ADDERBURY PARISH COUNCIL – SUMMARY OF DECISIONS

TUESDAY 12 JANUARY 2021

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

01295 710965
adderburypc@hotmail.com
www.adderburypc.co.uk

This is a summary of the decisions and not the formal minutes of the Adderbury Parish Council meeting held on Zoom on 12 January 2021.

If you require further information on the meeting, please contact the Clerk to the Parish Council, Theresa Goss on 01295 710965, during normal office hours.

PRESENT: Chairman Councillor Diane Bratt; Councillors Rod Head, Sue Jelfs, Oliver Ighani, Ann Lyons, Andy Millard, Martin Rye, Laura Walker and Stephen Walsh.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer), County Councillor Arash Fatemian, Trish Fennell, Chris Wardley and eight member of the public.

SUMMARY OF DECISIONS

1. **Welcome** – The Chairman welcomed everyone to the meeting.
2. **Apologies for absence** – Parish Councillors Sheila August and Jamie Cox.
3. **Declarations of Interest** – All Councillors as Trustees of the Lucy Plackett Playing Field. Other interests would be recorded in the minutes.
4. **Minutes & Matters Arising** – The minutes of the meeting held on 24 November 2020 were approved.
5. **Chairman's Announcements**
 - Retirement of John Cleeton, Rascal Horticultural – A letter of thanks would be sent to Mr Cleeton for his long service maintaining the Walled Garden Allotments and Adderbury Cemetery.
 - Rural Community Forum – Councillor Rod Head would attend the meetings as the Parish Council's representative.
6. **Open Forum** – Two residents addressed the Parish Council. Details would be included in the minutes.
7. **Reports from County and District Councillors** – No report from County Councillor Arash Fatemian or the District Councillors.
8. **Planning**
 - i) Planning Applications - The planning applications considered by the Parish Council since the last meeting were noted and comments approved.
 - ii) Results of Planning Applications - The results of planning applications determined by Cherwell District Council's Planning Committee were noted.
9. **Village Matters**
 - i) Traffic Calming – Noted. Traffic calming measures being considered by Oxfordshire County Council on 21 January 2021.

- ii) FOCAL – Noted and AGM was being held on 30.01.21 at 11am.
- iii) The Milton Road Community Project – The progress report from the WFAC Working Group was noted, the Chairman and Clerk were authorised to continue the management of the land and the pitch area, the Project Management team will continue working with the WFAC residents group to progress the building phase of the project and the Chairman and Architect were authorised to continue to work on the determination of planning conditions.
- iv) Minibus Service to Banbury – Deferred to a future date if there is a need in the village.
- v) Adderbury Lakes –Tree Survey carried out at Adderbury Lakes by Tree and Woodland was noted.
- vi) Flooding Update – Report noted. The Parish Council will continue to monitor the Brook and weather warnings from Gov.uk, investigate forming a ‘weather warning’ team to help the village with flooding, snow, ice and village emergencies, continue corresponding with Paul Mann from OCC within regard to sandbags and the village flood risk plan (the Flood Risk Plan was currently being updated by Councillor Laura Walker) and develop a professional relationship with local farmers and landowners to take responsibility for the upkeep and maintenance of their ditches and fields that were affected by flooding.
- vii) Adderbury Walled Garden Allotments – Request from the tenant of plot number 1 for a plastic bubble greenhouse was approved, as long as it is within the rules for sheds, set out in the Conditions of Tenancy.
- viii) Annual Parish Meeting (APM) 2021 – Date noted.

10. **Parish Council Matters**

- i) Clerk’s Equipment – Clerk authorised to purchase a new printer.
- ii) Health and Safety
 - The Rise Play Area – Bridge to be repaired.
 - Lucy Plackett Play Area – No issues. Councillor Martin Rye to look at the chains on the equipment.
 - Adderbury Lakes – Thanked Lakes Management Committee for all their work, especially Rick Atkinson and Nigel Claxton for all the Covid-19 signs and the one-way system.
 - Noted that repairs had been completed by the County Council to the footbridge over Sor Brook. The County Council had completed a temporary repair to the footbridge from the Cemetery over Mill Stream.
- iii) Committee Minutes and Recommendations – No Committee meeting since the last meeting of the Parish Council.
- iv) Community Speedwatch – Councillor Stephen Walsh to take over the responsibility for the Community Speedwatch Scheme from Councillor Martin Rye.

11. **Finance**

- i) Accounts for Payment – The accounts for payment were approved.
- ii) Bank Reconciliation & Financial Report – Noted.
- iii) Budget/Precept 2020/2021 & Grant Applications for 2021/2022 – Budget approved and 2021/2022 precept was not increased and remained at the same figure as 2020/2021, which was £49,880.00.

- 12. **Correspondence** – Donations of old laptops were being requested for children who lived in the village and were being homeschooled, but did not have the necessary equipment to access the on-line learning.

The Lucy Jane Plackett Charity
(No Items)

13. **Public and Press** – The press and public were excluded for item 14, 15, 16, 17, 18 & 19.
14. **Cemetery Gates** – The quote from Prosser Carpentry was accepted.
15. **Cemetery and Allotment Maintenance Contracts 2021/2022** – Chairman, Clerk and Councillor Andy Millard given delegated authority to seek further quotes and award the contract.
16. **Grass Cutting Contract, Milton Road Sports Field 2021-2022** – Contract awarded to P Walsh.
17. **Shed for Adderbury Lakes** – Approved.
18. **Milton Road Project** – Approved the payment from Section 106 funds for the landscape report from Landarb solutions and to move forward with the discharge of Landscape conditions with Cherwell District Council. Approved the payment from Section 106 funds for the ecology report from Turnstone Ecology and to move forward with the discharge of ecology conditions with Cherwell District Council. Approved the payment from Section 106 funds for the Highways entrance work to the County Council to Tony Hopper for tree removal.
19. **Meeting Dates** - Future meeting dates are as follows and would commence at 7.30pm on Zoom during the current meeting restrictions, unless stated otherwise:
 - 25 February 2021
 - 30 March 2021
 - 14 April 2021 (Adderbury Annual Parish Meeting)
 - 27 April 2021
 - 18 May 2021
20. **Items for the Next Agenda (Items of Information Only)**
 - Cemetery and Allotment Maintenance Contracts 2021/2022 –To note the award of the contract.
 - Play area/equipment maintenance following annual inspections
 - Working for Adderbury Community (WFAC) Working Group Terms of Reference