

ADDERBURY PARISH COUNCIL – SUMMARY OF DECISIONS

TUESDAY 8 SEPTEMBER 2020

Clerk & Responsible Financial Officer
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This is a summary of the decisions and not the formal minutes of the Adderbury Parish Council meeting held on Zoom on 8 September 2020.

If you require further information on the meeting, please contact the Clerk to the Parish Council, Theresa Goss on 01295 710965, during normal office hours.

PRESENT: Chairman Councillor Diane Bratt; Councillors Ian Bailey, Rod Head, Sue Jelfs, Oliver Ighani, Ann Lyons, Andy Millard, Martin Rye and Laura Walker.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer), County Councillor Arash Fatemian, Chris Wardley and two members of the public.

SUMMARY OF DECISIONS

1. **Welcome** – The Chairman welcomed everyone to the meeting.
2. **Apologies for absence** – Parish Councillor Sheila August, Trish Fennell and District Councillors Mike Bishop and Andrew McHugh.
3. **Declarations of Interest** – All Councillors as Trustees of the Lucy Plackett Playing Field.
4. **Minutes & Matters Arising** – The minutes of the meeting held on 28 July 2020 were approved. No matters arising.
5. **Chairman's Announcements**
 - Parish Councillor Keith Mitchell CBE – The Parish Council to pass its condolences to Keith Mitchell's wife and family, following his passing on 26 August 2020. An Obituary would be posted on the Parish Council website.
6. **Appointment of Vice-Chairman** – This item be deferred to the next meeting
7. **Open Forum** – Two residents addressed the Parish Council. Details would be included in the minutes.
8. **Reports from County and District Councillors** – Report from County Councillor Arash Fatemian would be included in the minutes.
9. **Planning**
 - i) Planning Applications - The planning applications considered by the Parish Council since the last meeting were noted and comments approved.
 - ii) Results of Planning Applications - The results of planning applications determined by Cherwell District Council's Planning Committee were noted.
 - iii) Cherwell Local Plan Review 2040 - Planning for Cherwell to 2040: A Community Involvement Paper - Councillors to forward comments to the Clerk on the Local Plan Review 2040 and those comments be submitted.

- iv) Changes to the Current Planning System, Planning for the Future, White Paper and Transparency and Competition: Data and Land control - Councillors to forward comments to the Clerk on the Changes to the Current Planning System, Planning for the Future, White Paper and Transparency and Competition: Data and Land control and those comments be submitted.

10. **Village Matters**

- i) Community Governance Review – Parish Council’s response noted.
- ii) Traffic Calming – Report noted.
- iii) FOCAL – FOCAL passed their condolences to the wife and family of Keith Mitchell.
- iv) The Milton Road Community Project – Report from WFAC was noted. The Chairman and Clerk continue progressing of the pitch area and continue the management of the land; PF Walsh & Sons be appointed for the grass cutting required to establish the grass pitches; rabbit fencing be used to protect the pitches; the Chairman and Clerk continue working with the WFAC residents group to progress the Building Phase of the project; the team will explore a phased approach for the Building phase of the project which will include further meetings with CDC planning officers led by the Chairman; Chris Wardley be appointed as Project Manager for this building phase, under the terms previously circulated, working with Councillors Diane Bratt and Ian Bailey and residents from WFAC; Latham’s be appointed as architect for the project; three quotes be obtained for the MEP Specialist and the Chairman, Clerk and Project Group be given delegated authority to accept a suitable quote; and WFAC be requested to appoint Councillor Rod Head to the WFAC Grants Group.
- v) Community Award – Deferred to the next meeting for more information.
- vi) Grit Bin for Twyford – A new grit bin be installed on the grass verge outside Gainsborough, on the corner of Twyford Grove and Twyford Avenue.
- vii) ‘No Cold Calling’ Signs – Deferred to the next meeting.
- viii) Biodiversity Project, including a bollard for St Mary’s Road – Noted and bollards be purchased.

11. **Parish Council Matters**

- i) Vexatious Complaints Policy – To be invoked, if the Clerk and Chairman feel it necessary.
- ii) Vacancies – Jamie Cox was co-opted onto the Parish Council.
- iii) Committee/Working Group Memberships – Updated.
- iv) Committee Minutes – The Environment Committee minutes from 11 August 2020 were noted and the recommendations approved.

12. **Finance**

- i) Accounts for Payment – The accounts for payment were approved.
- ii) Bank Reconciliation & Financial Report – Noted.
- iii) Burial Fees 2021/2022 – Increased by 3%.
- iv) Walled Garden Allotment Rent 2021/2022 & Millennium Cup 2020 - £30 annual from 1 October 2021.

13. **Correspondence** – None.

The Lucy Jane Plackett Charity
(No Items)

14. **Public and Press** – The press and public were excluded for item 15, 16 & 17.
15. **The Leys** – The report was noted and the land at the railway embankment will not be registered because that would be an acknowledgment that the track does not belong to the Parish Council. However, the Parish Council believes it does have ownership and proper title.
16. **Tree Survey** – Tree and Woodland quote accepted for the Tree Survey.
17. **Clerk and Responsible Financial Officer** – Noted and approved.
18. **Meeting Dates** - Future meeting dates are as follows and would commence at 7.30pm at the Church House, Adderbury, unless stated otherwise:
 - 27 October 2020
 - 24 November 2020
 - No meeting in December 2020
 - 12 January 2021
 - 25 February 2021
 - 30 March 2021
 - 27 April 2021
 - 18 May 2021
19. **Items for the Next Agenda (Items of Information Only)**
 - Front garden competition
 - Parish Council WhatsApp Group
 - Appointment of Vice-Chairman 2020/2021
 - Possible improvements to access to canals
 - Community Award
 - 'No Cold Calling' Signs