

These minutes have been agreed by the Chairman and are now subject to approval at the next meeting of the Environment Committee

## ADDERBURY PARISH COUNCIL – ENVIRONMENT COMMITTEE

### DRAFT MINUTES OF THE MEETING HELD AT THE METHODIST CHURCH, CHAPEL LANE, ADDERBURY ON TUESDAY 22 JANUARY 2019 AT 10.00AM

**PRESENT:** Chairman, Councillor Martin Rye; Councillors Steven Cox, Ann Lyons, Garrad Millier and Keith Mitchell.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer), Jonathan White (non-voting member of the Committee) and three members of the public.

**APOLOGIES:** None

**19/18 DECLARATIONS OF INTEREST** – There were no declarations of interest.

**20/18 APPOINTMENT OF VICE-CHAIRMAN** – The Committee felt that it was not necessary at this time, to appoint a Vice-Chairman of the Committee.

**Resolved** that no appointment be made to the position of Vice-Chairman.

**21/18 MINUTES** – Prior to the meeting, the minutes of the meeting held on 4 December 2018 had been circulated to the Committee.

**Resolved** that the minutes of the meeting held on 4 December 2018 be approved and signed by the Chairman. There were no matters arising.

**22/18 OPEN FORUM** – None of the residents in attendance wished to address the Committee.

*(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents and issues within its minutes)*

**23/18 TRAFFIC CALMING** – Prior to the meeting, proposals for traffic calming measures in the village, had been circulated to the Committee, including information on the progress to date with the previously agreed actions.

**Recommended** that the actions, as detailed below, be approved:

	Action	Whom
1.	The letter to businesses about traffic calming be circulated to the Committee.	TG
2.	Request that the Parish Council agrees in principle to continue to evaluate the options as outlined in the summary and in the proposals (v1.0), which have been previously circulated to the Parish Council.	MR/TG
3.	Request that the Parish Council agrees that the Committee should focus initially on evaluating those measures currently coloured green or amber (in the priority list v1.0), and to recommend the most effective use of the existing available budget for road improvements in Adderbury.	MR/TG
4.	Request that the Parish Council gives delegated authority to the Committee to spend the funds in the Parish Council's budget for 2019/2020, which are available for traffic calming, subject to agreement by the Clerk and Responsible Financial Officer.	TG
5.	Geoff Barrell at Oxfordshire County Council be contacted about the Aynho Road Traffic Regulation Order and a request be made that items 6, 10 & 14 to the proposals list (v1.0) be	TG

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	included in that TRO.	
6.	Access Protection Markings be painted in front of the dropped kerbs outside Shepherd's Keep in Water Lane and Church House in Mill Lane. Report to Oxfordshire County Council's Fix My Street.	<b>TG</b>
7.	The hatched road markings need to be re-painted outside Tythe Barn on High Street. Report to Oxfordshire County Council's Fix My Street.	<b>TG</b>
8.	PC Paul Smith/PCSO Rob Bliss be invited to the next meeting of the Committee to discuss how Thames Valley Police could assist with the Community Speed Watch and any other measures relating to speeding vehicles.	<b>TG</b>
9.	Police Enforcement be investigated with Thames Valley Police.	<b>MR/GM</b>
10.	Shennington Parish Council be contacted about the use of their Community Speed Watch Scheme equipment.	<b>TG</b>
11.	Paint for plastic gateways be investigated as well as risk assessments/method statements and appropriate safety measures, in readiness for the painting work to be undertaken. (Item 2 on the proposal list v1.0)	<b>MR/GM</b>
12.	Basic risk assessments and method statements for voluntary work be investigated.	<b>TG/MR/JW</b>

**24/18 BUS SHELTER ON HIGH STREET (END OF CHAPEL LANE)** – The Clerk reported that a request had been received from a resident for a new bus shelter on the corner of High Street and Chapel Lane. Following the last meeting of the Committee, Oxfordshire County Council Officers had visited the site and provided a quote for a new shelter.

There had also been feedback from another resident who was concerned about a new shelter being located in this area, therefore the Committee felt that residents should be consulted before a decision was taken.

**Recommended** that residents in the area around the proposed location for the new bus shelter, be written to for their views and this be discussed again at the next meeting. **Action TG**

**25/18 OTHER ITEMS** – Councillor Ann Lyons reported that a resident had cut back the overgrowing vegetation along the Rochester Way/Kemps Road footpath and the cuttings had been left at the end of the footpath, towards Oxford Road.

**Recommended** that Cherwell District Council be requested to remove the cuttings. **Action TG**

**26/18 DATE OF NEXT MEETING** – Tuesday 19 March 2019 at 10am at Methodist Hall, Chapel Lane, Adderbury.

(Meeting closed 11.05am)

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Chairman – 19 March 2019